



Executive Committee Meeting

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
EXECUTIVE COMMITTEE MEETING MINUTES**

**Oakton Community College
Conference Center, Room 1606
1600 East Golf Road, Des Plaines, IL 60016
Wednesday, April 10, 2019
5:00 p.m.**

I. Call To Order

Mr. Rummel called the meeting of the Executive Committee to order at 5:05 p.m. A roll call attendance was taken, and a quorum was established.

Present

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Hon. John Thill	Trustee	Morton Grove
Tim Frenzer	Manager	Wilmette
Hon. Karen Darch	President	Barrington
Hon. Paul Hoefert	Trustee	Mount Prospect
Randall Recklaus	Manager	Arlington Heights
Jim Norris (5:17 pm)	Manager	Hoffman Estates
Raymond Rummel	Manager	Elk Grove Village

Absent

None

Others in Attendance

Hon. George Van Dusen, Mayor, Skokie
Hon. James Petri, Trustee, Elk Grove Village
Derke Price, Attorney, Ancel & Glink
Dave Van Vooren, SWANCC Executive Director
Lisa Woody, SWANCC Assistant to the Executive Director

Approval of Minutes

On a motion by Mr. Thill to approve the February 13, 2019 meeting minutes and seconded by Ms. Darch; a vote was taken, and the minutes were unanimously approved.

II. Financial Update

February 2019 Payment Request Ratification – Mr. Van Vooren reviewed the February Payment Request totaling \$1,025,675.59 and comprised of the following: \$ 997,106.94 from the Operations Fund and \$28,568.65 for the estimated March payroll.

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March 2019 Payment Request Ratification - Mr. Van Vooren also reviewed the March Payment Request totaling \$ 855,331.94 and comprised of the following: \$ 826,763.09 from the Operations Fund and \$28,568.65 for the estimated April payroll.

These payment requests were previously approved by email vote.

Mr. Hoefert made a motion to ratify the February 2019 and March 2019 Payment Requests. Mr. Thill seconded the motion. A vote was taken, and the motion was unanimously approved.

Treasurer's Report and Revenue/Expense Reports for December 2018 – Mr. Rummel asked the committee to review the Treasurer's Report for February 2019. The Treasurer's Report shows a balance of \$1,735,890.89 as of February 28, 21019.

Mr. Frenzer made a motion to approve the February 2019 Treasurer's Report and recommend it to the Board of Directors. Ms. Darch seconded the motion. A vote was taken, and the motion was unanimously approved.

FY2020 Budget & Appropriation Ordinance 2019-02 – Mr. Van Vooren presented the final FY2020 Budget.

Mr. Frenzer made a motion to recommend to the Board of Directors approval of Ordinance 2019-02 "Budget & Appropriation Ordinance". Darch seconded the motion. A vote was taken, and the motion was unanimously approved.

III. Executive Session – none

Mr. Hoefert made a motion to approve the recommendation of the Executive Director and council to not release the reviewed executive session minutes and that there is still cause to hold them confidential. Ms. Darch seconded the motion. A vote was taken, and the motion was unanimously approved.

Mr. Frenzer made a motion to recommend to the Board of Directors a salary increase, and a variable rate bonus as outlined in the memo from Mr. Ray Rummel, effective May 1, 2019 for Executive Director Van Vooren. Ms. Darch seconded the motion. The motion was unanimously approved.

IV. Glenview Transfer Station (GTS)

Mr. Van Vooren informed the Committee that the transfer station was running smoothly.

V. Old Business

Anderson Consulting Contract – Mr. Van Vooren stated that Anderson Legislative Consulting has been involved with the Agency for over 12 years and has been instrumental in monitoring the activities in Springfield as it relates to the solid waste industry. In the coming contract term there is significant volume of work that would require Anderson Consulting to commit additional time to SWANCC



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priorities resulting in the compensation increase outlined in the new contract. Anderson Consulting has been SWANCC’s legislative partner for over twelve years at a constant fee of \$10,000 and many times the support given to SWANCC by Anderson has exceeded our expectations. In addition, legislative support may be required to move current initiatives forward.

Mr. Recklaus made a motion to approve the Contract for Professional Services with Anderson Legislative Consulting for FY2020 as well as FY2021. Mr. Norris seconded the motion. A vote was taken, and the motion was unanimously approved.

VI. New Business

Executive Director’s Report - Executive Director Van Vooren presented his April status report to the Board highlighting the opening of all electronics collection sites and the beginning of one-day document destruction and electronics events. He also discussed the current legislative session and provided an update on the Patriot Acres permitting progress. He said that Patriot Acres had provided 198 pages of response to questions concerning the permit and that Aptim, the consultant for the Agency and the Village of Glenview would need up to \$15,000 to complete a review and responses to the new information. Executive Director Van Vooren indicated that he would work with the Village of Glenview and Aptim to complete review of the anticipated cost. The Committee concurred.

VII. Adjournment

At 5:33 pm., there being no further business, Mr. Norris made a motion to adjourn which was seconded by Mrs. Darch. The motion was unanimously approved.

MOTION TO APPROVE FEBRUARY 13, 2019 MEETING MINUTES

AYES

- Hon. John Thill
- Mr. Tim Frenzer
- Hon. Karen Darch
- Hon. Paul Hoefert
- Mr. Randall Recklaus
- Mr. Raymond Rummel

NAYS

ABSENT

- Mr. James Norris



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MOTION TO RATIFY THE FEBRUARY AND MARCH 2019 PAYMENT REQUESTS

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		Mr. James Norris
Mr. Tim Frenzer		
Hon. Karen Darch		
Hon. Paul Hoefert		
Mr. Randall Recklaus		
Mr. Raymond Rummel		

**MOTION TO RECOMMEND THE FEBRUARY 2019 TREASURER’S REPORT
TO THE BOARD OF DIRECTORS**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		Mr. James Norris
Mr. Tim Frenzer		
Hon. Karen Darch		
Hon. Paul Hoefert		
Mr. Randall Recklaus		
Mr. Raymond Rummel		

MOTION TO RECOMMEND ORDINANCE 2019-02 TO THE BOARD OF DIRECTORS

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		Mr. James Norris
Mr. Tim Frenzer		
Hon. Karen Darch		
Hon. Paul Hoefert		
Mr. Randall Recklaus		
Mr. Raymond Rummel		

MOTION TO NOT RELEASE HISTORICAL EXECUTIVE SESSION MINUTES

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		Mr. James Norris
Mr. Tim Frenzer		
Hon. Karen Darch		
Hon. Paul Hoefert		
Mr. Randall Recklaus		
Mr. Raymond Rummel		



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MOTION TO RECOMMEND SALARY INCREASE AND BONUS FOR EXECUTIVE DIRECTOR

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		Mr. James Norris
Mr. Tim Frenzer		
Hon. Karen Darch		
Hon. Paul Hoefert		
Mr. Randall Recklaus		
Mr. Raymond Rummel		

**MOTION TO APPROVE 2 YEAR CONTACT WITH ANDERSON
LEGISLATIVE CONSULTING**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Mr. Tim Frenzer		
Hon. Karen Darch		
Hon. Paul Hoefert		
Mr. Randall Recklaus		
Mr. James Norris		
Mr. Raymond Rummel		

MOTION TO ADJOURN

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Mr. Tim Frenzer		
Hon. Karen Darch		
Hon. Paul Hoefert		
Mr. Randall Recklaus		
Mr. James Norris		
Mr. Raymond Rummel		

Material included in the Executive Committee packet for April 10, 2019:

- . February 13, 2019 Meeting Minutes
- . February 2019 Payment Request memo dated February 22, 2019
- . March 2019 Payment Request memo dated March 22, 2019
- . February 2019 Treasurer’s Report and Budget Document
- . FY2020 Budget and Appropriation Ordinance memo dated March 20, 2019
- . Legislative Consulting Contract Memo dated March 20, 2019
- . Monthly Status Report memo dated March 22, 2019