



Executive Committee Meeting

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
EXECUTIVE COMMITTEE MEETING MINUTES**

**Oakton Community College
Conference Center, Room 1606
1600 East Golf Road, Des Plaines, IL 60016
Wednesday, February 13, 2019
5:00 p.m.**

I. Call To Order

Mr. Rummel called the meeting of the Executive Committee to order at 5:10 p.m. A roll call attendance was taken, and a quorum was established.

Present

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Hon. John Thill	Trustee	Morton Grove
Jim Norris	Manager	Hoffman Estates
Tim Frenzer	Manager	Wilmette
Hon. Karen Darch	President	Barrington
Randall Recklaus	Manager	Arlington Heights
Hon. Paul Hoefert	Trustee	Mount Prospect
Raymond Rummel	Manager	Elk Grove Village

Absent

None

Others in Attendance

Hon. George Van Dusen, Mayor, Skokie
Derke Price, Attorney, Ancel & Glink
Dave Van Vooren, SWANCC Executive Director
Mary Allen, SWANCC Education and Recycling Director
Lisa Woody, SWANCC Assistant to the Executive Director

Approval of Minutes

On a motion by Mr. Norris to approve the December 12, 2018 meeting minutes and seconded by Mr. Recklaus; a vote was taken, and the minutes were unanimously approved.

II. Financial Update

December 2018 Payment Request Ratification – Mr. Van Vooren reviewed the December Payment Request totaling \$918,104.30 and comprised of the following: \$889,535.65 from the Operations Fund and \$28,568.65 for the estimated January payroll.

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January 2019 Payment Request Ratification - Mr. Van Vooren also reviewed the January Payment Request totaling \$942,697.59 and comprised of the following: \$914,128.94 from the Operations Fund and \$28,568.65 for the estimated February payroll.

These payment requests were previously approved by email vote.

Mr. Recklaus made a motion to ratify the December 2018 and January 2019 Payment Requests. Mr. Thill seconded the motion. A vote was taken, and the motion was unanimously approved.

Treasurer's Report and Revenue/Expense Reports for December 2018 – Mr. Rummel asked the committee to review the Treasurer's Report for December 2018. The Treasurer's Report shows a balance of \$1,773,193.54 as of December 31, 2018.

Mr. Frenzer made a motion to approve the December 2018 Treasurer's Report and recommend it to the Board of Directors. Mr. Norris seconded the motion. A vote was taken, and the motion was unanimously approved.

Second Draft of the FY2020 Budget – Mr. Van Vooren presented the second draft of the FY2020 Budget. This proposed budget is based upon the long-range plan with an emphasis on maintaining cash balances of 1/12 of the Agency projected budget for cash flow purposes as well as an emergency repair fund of \$300,000. Mr. Van Vooren also presented an updated long-range plan which shows cash balances through FY2023.

The significant components of this draft of the budget are an anticipated CPI increase of 1.5%, which is the lower level of the CPI range in the disposal contract, and a 1.9% increase in Member committed tonnage based upon the three-year rolling average. The proposed rate of \$47.43 is 1.2% more than the FY2019 tipping rate of \$46.87. The FY2020 budget incorporates into the expenses the added \$75,000 allocated for GTS maintenance as the third year of the fixed asset investment program. \$60,000 of cash reserves will be used to fund part of the maintenance budget to smooth the fiscal impact on the overall tipping rate.

Mr. Norris made a motion to forward the FY2020 Draft Budget to the Board of Directors. Mr. Thill seconded the motion. A vote was taken, and the motion was unanimously approved.

III. Executive Session – none

IV. Glenview Transfer Station (GTS)

Mr. Van Vooren informed the Committee about the changes in the materials collected at the electronics collections due to changes in the law as of January 1, 2019. He also detailed the weather closure on January 30, 2019 due to excessive cold. The facility was reopened on January 31, 2019 but only two haulers were collecting that day due to the continued cold. The GTS remained open late on Saturday (2/2/2019) to process the delayed garbage and the electronics collection was cancelled. The following week was very busy both for the transfer station and the electronics collection.



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V. Old Business - none

VI. New Business

Executive Director’s Report - Executive Director Van Vooren presented his February status report to the Board highlighting an update on the legislative session. One bill, SB1240, on plastic bag tax continues to move forward. The bill, if passed, would tax all bags and the revenue collected would be shared with county and MTAA for environmental programs. Staff continues to support the bill. Mr. VanVooren also provided an update on the Patriot Acres permitting progress.

VII. Adjournment

At 5:40 pm., there being no further business, Mr. Norris made a motion to adjourn which was seconded by Mrs. Darch. The motion was unanimously approved.

MOTION TO APPROVE DECEMBER 12, 2018 MEETING MINUTES

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Mr. James Norris		
Mr. Tim Frenzer		
Hon. Karen Darch		
Mr. Randall Recklaus		
Hon. Paul Hoefert		
Mr. Raymond Rummel		

MOTION TO RATIFY THE DECEMBER 2018 AND JANUARY 2019 PAYMENT REQUESTS

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Mr. James Norris		
Mr. Tim Frenzer		
Hon. Karen Darch		
Mr. Randall Recklaus		
Hon. Paul Hoefert		
Mr. Raymond Rummel		



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**MOTION TO RECOMMEND THE DECEMBER 2018 TREASURER’S REPORT
TO THE BOARD OF DIRECTORS**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Mr. James Norris		
Mr. Tim Frenzer		
Hon. Karen Darch		
Mr. Randall Recklaus		
Hon. Paul Hoefert		
Mr. Raymond Rummel		

MOTION TO RECOMMEND THE FY2020 BUDGET TO THE BOARD OF DIRECTORS

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Mr. James Norris		
Mr. Tim Frenzer		
Hon. Karen Darch		
Mr. Randall Recklaus		
Hon. Paul Hoefert		
Mr. Raymond Rummel		

MOTION TO ADJOURN

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Mr. James Norris		
Mr. Tim Frenzer		
Hon. Karen Darch		
Mr. Randall Recklaus		
Hon. Paul Hoefert		
Mr. Raymond Rummel		

Material included in the Executive Committee packet for February 13, 2019:

- . December 12, 2018 Meeting Minutes*
- . December 2018 Payment Request memo dated December 18, 2018*
- . January 2019 Payment Request memo dated January 18, 2019*
- . December 2018 Treasurer’s Report and Budget Document*
- . Second Draft of the FY2020 Budget memo dated January 16, 2019*
- . Monthly Status Report memo dated January 17, 2019*