



Executive Committee Meeting

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
EXECUTIVE COMMITTEE MEETING MINUTES**

**Oakton Community College
Conference Center, Room 1606
1600 East Golf Road, Des Plaines, IL 60016
Wednesday, December 12, 2018
5:00 p.m.**

I. Call To Order

Mr. Rummel called the meeting of the Executive Committee to order at 5:10 p.m. A roll call attendance was taken, and a quorum was established.

Present

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Hon. John Thill	Trustee	Morton Grove
Jim Norris	Manager	Hoffman Estates
Hon. Karen Darch	President	Barrington
Randall Recklaus	Manager	Arlington Heights
Hon. Paul Hoefert	Trustee	Mount Prospect
Raymond Rummel	Manager	Elk Grove Village

Absent

None

Others in Attendance

Hon. George Van Dusen, Mayor, Skokie
Tim Frenzer, Wilmette
James Petri, Elk Grove Village
Kurt Asprooth, Attorney, Ancel & Glink
Dave Van Vooren, SWANCC Executive Director
Mary Allen, SWANCC Education and Recycling Director
Lisa Woody, SWANCC Assistant to the Executive Director

Approval of Minutes

On a motion by Mr. Norris to approve the October 24, 2018 meeting minutes and seconded by Mr. Thill; a vote was taken, and the minutes were unanimously approved.

II. Financial Update

November 2018 Payment Request Ratification – Mr. Van Vooren reviewed the November Payment Request totaling \$1,005,937.17 and comprised of the following: \$977,368.52 from the Operations

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Fund and \$28,568.65 for the estimated December payroll. This payment request was previously approved by email vote.

Mrs. Darch made a motion to ratify the November 2018 Payment Requests. Mr. Thill seconded the motion. A vote was taken, and the motion was unanimously approved.

Treasurer's Report and Revenue/Expense Reports for October 2018 – Mr. Rummel asked the committee to review the Treasurer's Report for October 2018. The Treasurer's Report shows a balance of \$1,876,503.35 as of October 31, 2018.

Mr. Recklaus made a motion to approve the October 2018 Treasurer's Report and recommend it to the Board of Directors. Mrs. Darch seconded the motion. A vote was taken, and the motion was unanimously approved.

Initial Review of the FY2020 Budget – Mr. Van Vooren presented the first draft of the FY2020 Budget. This proposed budget is based upon the long-range plan with an emphasis on maintaining cash balances of 1/12 of the Agency projected budget for cash flow purposes as well as an emergency repair fund of \$300,000. Mr. Van Vooren also presented an updated long-range plan which shows cash balances through FY2023.

The significant components of this draft of the budget are an anticipated CPI increase, estimated at this time at 3%, and a 1.9% increase in Member committed tonnage based upon the three-year rolling average. The proposed rate of \$48.04 is 2.50% more than the FY2019 tipping rate of \$46.87. The FY2020 budget incorporates into the expenses the added \$75,000 allocated for GTS maintenance as the third year of the fixed asset investment program. \$60,000 of cash reserves will be used to fund part of the maintenance budget to smooth the fiscal impact on the overall tipping rate.

III. Executive Session – None.

IV. Glenview Transfer Station (GTS)

Inbound Scale– Mr. Van Vooren informed the Committee that the inbound scale replacement has been completed and has been calibrated. Minor technical issues of communication with the existing system are expected to be resolved in the next few days.

V. Old Business

Update on Patriot Acres Compost Facility – Patriot Acres has submitted a permit application to IEPA and comments are due December 17, 2018. The Agency has asked Aptim to review the permit application and evaluate the impact of the proposed facility on the existing landfill and SWANCC's operations. There is continuing concern because the Sexton Landfill has not met its post-closure requirements and has continued to impact groundwater. The proposed secondary use as a compost facility creates potential to further exacerbate this problem. Due to the timing of the submission, SWANCC's Board will not be able to meet to approve any submission the IEPA so Staff and legal counsel are recommending that the Board delegate this authority to a committee of Messers. VanDusen, Rummel, and VanVooren.



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Mr. Norris made a motion that the Committee recommend the following to the Board of Directors.

1. That the Agency affirm that composting is consistent with the mission of the Agency, but that any composting operation must be safe and technically sound before it should be permitted as an alternative to the present manner of handling such material (which includes use of the Agency’s transfer station). This affirmation would then guide the decision of whether to submit any comments to IEPA.
2. That the Agency delegate authority to a committee of Messrs. VanDusen, Rummel, and VanVooren to file any comments with the IEPA that are consistent with the guiding principle set forth above concerning the application of Patriot Acres.

Mrs. Darch seconded the motion and it passed unanimously.

VI. New Business

FY2018 Large Grant Report – Mr. Van Vooren presented the report on the FY2018 Large Grant Program to area schools. He recommended that the information be shared with school administrators.

FY2019 First-Half Program Report – Mr. Van Vooren presented the report on the first half of FY2019 Special Materials programs.

Executive Director’s Report - Mr. Van Vooren presented his November status report to the Committee.

VII. Adjournment

At 5:50 pm., there being no further business, Mr. Recklaus made a motion to adjourn which was seconded by Mr. Thill. The motion was unanimously approved.

MOTION TO APPROVE OCTOBER 24, 2018 MEETING MINUTES

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Mr. James Norris		
Hon. Karen Darch		
Mr. Randall Recklaus		
Hon. Paul Hoefert		
Mr. Raymond Rummel		



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MOTION TO RATIFY THE NOVEMBER 2018 PAYMENT REQUEST

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Mr. James Norris		
Hon. Karen Darch		
Mr. Randall Recklaus		
Hon. Paul Hoefert		
Mr. Raymond Rummel		

**MOTION TO RECOMMEND THE OCTOBER 2018 TREASURER’S REPORT
TO THE BOARD OF DIRECTORS**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Mr. James Norris		
Hon. Karen Darch		
Mr. Randall Recklaus		
Hon. Paul Hoefert		
Mr. Raymond Rummel		

**MOTION TO RECOMMEND TO THE BOARD OF DIRECTORS TO AFFIRM THAT
COMPOSTING IS CONSISTANT WITH THE AGENCY’S MISSION, BUT IT MUST BE OPERATED
IN A SAFE AND TECHNICALLY SOUND MANNER, AND TO DELEGATE AUTHORITY TO FILE
COMMENTS ON THE PATRIOT ACRES PERMIT APPLICATION TO IEPA**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Mr. James Norris		
Hon. Karen Darch		
Mr. Randall Recklaus		
Hon. Paul Hoefert		
Mr. Raymond Rummel		

MOTION TO ADJOURN

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Mr. James Norris		
Hon. Karen Darch		
Mr. Randall Recklaus		
Hon. Paul Hoefert		
Mr. Raymond Rummel		



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Material included in the Executive Committee packet for December 12, 2018:

- . October 24, 2018 Meeting Minutes*
- . November Payment Request Ratification memo dated November 19, 2018*
- . October 2018 Treasurer's Report and Budget Document*
- . First Draft of the FY2020 Budget memo dated November 30, 2018*
- . Update on Patriot Acres memo dated November 28, 2018*
- . Summary of FY2018 Large Grants memo dated November 29, 2018*
- . FY2019 Program and Outreach Summary memo dated December 8, 2018*
- . Monthly Status Report memo dated December 4, 2018*