



**Executive Committee Meeting**

**Solid Waste Agency of Northern Cook County  
SWABCC  
77 W. Hintz Road, Suite 200  
Wheeling, IL 60090  
Wednesday, October 24, 2018  
11:30 a.m.**

**I. Call To Order**

Mr. Rummel called the meeting of the Executive Committee to order at 11:39 am. A roll call attendance was taken, and a quorum was established.

**Present**

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Hon. John Thill	Trustee	Morton Grove
Hon. Karen Darch	President	Barrington
Hon. Paul Hoefert	Trustee	Mount Prospect
Randall Recklaus	Manager	Arlington Heights
Raymond Rummel	Manager	Elk Grove Village

**Absent**

Jim Norris	Manager	Hoffman Estates
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Others in Attendance

Hon. George Van Dusen, Mayor, Skokie  
Derke Price, Attorney, Ancel & Glink  
Dave Van Vooren, SWANCC Executive Director  
Mary Allen, SWANCC Education and Recycling Director  
Lisa Woody, SWANCC Assistant to the Executive Director

**Approval of Minutes**

On a motion by Mr. Recklaus to approve the August 8, 2018 meeting minutes and seconded by Mrs. Darch; a vote was taken, and the minutes were unanimously approved.

**II. Financial Update**

August - September 2018 Payment Request Ratification – Mr. Van Vooren reviewed the August Payment Request totaling \$940,248.00 and comprised of the following: \$911,679.35 from the Operations Fund and \$28,568.65 for the estimated September payroll. He also reviewed the September Payment Request totaling \$960,870.64 and comprised of the following: \$932,301.99 from the Operations Fund and \$28,568.65 for the estimated October payroll. These payment requests have previously been approved by email vote.

Mr. Hoefert made a motion to ratify the August and September 2018 Payment Requests. Mrs. Darch seconded the motion. A vote was taken, and the motion was unanimously approved.

October 2018 Payment Request – Mr. Van Vooren reviewed the October Payment Request totaling \$834,790.97 and comprised of the following: \$791,937.99 from the Operations Fund and \$42,852.98 for the estimated November payroll.

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Mr. Hoefert made a motion to approve the October 2018 Payment Request. Mrs. Darch seconded the motion. A vote was taken, and the motion was unanimously approved.

Treasurer's Report and Revenue/Expense Reports for September 2018 – Mr. Rummel asked the committee to review the Treasurer's Report for September 2018. The Treasurer's Report shows a balance of \$1,758,893.69 as of September 30, 2018.

Mr. Thill made a motion to approve the September 2018 Treasurer's Report and recommend it to the Board of Directors. Mrs. Darch seconded the motion. A vote was taken, and the motion was unanimously approved.

2019 General Liability, Excess Liability, & Workers Compensation Renewal – Mr. Van Vooren stated that the Agency's liability insurance is due for renewal on December 1, 2018. Last year the Agency's coverages were extensively marketed resulting in a significant reduction in cost. This year, the Executive Director worked with Ms. Steiner of Alliant/Mesirow to engage with ICRMT to obtain the best insurance renewal proposal. After the discussion with ICRMT the recommendation of Staff is that the Agency retain its current coverages with ICRMT with a slight reduction in cost from last year.

Ms. Darch made a motion to enter into a one-year contract with Illinois Counties Risk Management Trust for general liability, excess liability, and workers compensation coverage for 2019, commencing on December 1, 2018. The motion was seconded by Mr. Hoefert a vote was taken and passed unanimously.

**III. Executive Session – None.**

Mr. Hoefert made a motion to approve the recommendation of the Executive Director and attorney to not release the reviewed executive session minutes and that there is still cause to hold them confidential. Ms. Darch seconded the motion. The motion was unanimously approved.

**IV. Glenview Transfer Station (GTS)**

Inbound Scale– Mr. Van Vooren informed the Committee that the inbound scale, which was scheduled to be replaced in early December, has failed. Mr. Folkerts has contacted the vendor, Allied Measurement, and asked to expedite the installation of the new scale. The transfer station remains operational with some delays during the busiest times. Mr. Van Vooren will continue to monitor the situation.

**V. Old Business**

Nominations for Appointment to the Executive Committee and Board of Directors – Mr. Rummel asked the Committee to consider several board members who have expressed interest in filling the open seat on the Executive Committee. Based on demographics of location and community size, it was agreed that a nomination would be forwarded for Tim Frenzer, Director from Wilmette.

Mr. Hoefert made a motion to forward the nomination of Tim Frenzer to the Board of Directors to fill the unexpired term of Tim Wiberg and to appoint Mr. Frenzer to serve in the interim until approved by the Board of Directors. Mr. Recklaus seconded the motion and it was unanimously approved.

2019 E-Waste Recycling Contract with COM2 – Mr. Van Vooren informed the Committee that the e-waste recycling clearing house has assigned MRM, a conglomerate of small manufactures, to assist in the financial responsibilities of e-waste recycling and that Com2, the Agency's current vendor, will be the recycler. Mr. Van Vooren has negotiated a revised pricing schedule with COM2 to cover labor and transportation. Based on current waste volume, it is expected that this new contract will result in a savings of \$125,000 to the Agency.



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Ms. Darch made a motion that the Committee authorize the Executive Director to enter into a contract with COM2 Recyclers for recycling of residentially generated e-waste material for 2019. Mr. Thill seconded the motion and it passed unanimously.

**VI. New Business**

Executive Director’s Report - Mr. Van Vooren presented his October status report to the Committee.

**VII. Adjournment**

At 12:17pm., there being no further business, Mr. Thill made a motion to adjourn which was seconded by Ms. Darch. The motion was unanimously approved.

**MOTION TO APPROVE AUGUST 8, 2018 MEETING MINUTES**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		Mr. James Norris
Hon. Karen Darch		
Hon. Paul Hoefert		
Mr. Randall Recklaus		
Mr. Raymond Rummel		

**MOTION TO RATIFY THE AUGUST AND SEPTEMBER 2018 PAYMENT REQUESTS**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		Mr. James Norris
Hon. Karen Darch		
Hon. Paul Hoefert		
Mr. Randall Recklaus		
Mr. Raymond Rummel		

**MOTION TO RECOMMEND THE SEPTEMBER 2018 TREASURER’S REPORT TO  
THE BOARD OF DIRECTORS**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		Mr. James Norris
Hon. Karen Darch		
Hon. Paul Hoefert		
Mr. Randall Recklaus		
Mr. Raymond Rummel		



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**MOTION TO ENTER INTO A ONE-YEAR CONTRACT WITH ICRMT FOR  
LIABILITY AND WORKERS COMPENSATION INSURANCE**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		Mr. James Norris
Hon. Karen Darch		
Hon. Paul Hoefert		
Mr. Randall Recklaus		
Mr. Raymond Rummel		

**MOTION TO NOT RELEASE HISTORICAL EXECUTIVE SESSION MINUTES**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		Mr. James Norris
Hon. Karen Darch		
Hon. Paul Hoefert		
Mr. Randall Recklaus		
Mr. Raymond Rummel		

**MOTION TO ENTER INTO A CONTRACT WITH COM2 RECYCLERS FOR E-WASTE  
RECYCLING IN 2019**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		Mr. James Norris
Hon. Karen Darch		
Hon. Paul Hoefert		
Mr. Randall Recklaus		
Mr. Raymond Rummel		

**MOTION TO FORWARD NOMINATION OF TIM FRENZER TO THE BOARD OF DIRECTORS**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		Mr. James Norris
Hon. Karen Darch		
Hon. Paul Hoefert		
Mr. Randall Recklaus		
Mr. Raymond Rummel		

**MOTION TO ADJOURN**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		Mr. James Norris
Hon. Karen Darch		
Hon. Paul Hoefert		
Mr. Randall Recklaus		
Mr. Raymond Rummel		



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*Material included in the Executive Committee packet for October 24, 2018:*

- . August 8, 2018 Meeting Minutes*
- . August-September Payment Request Ratification memo dated October 15, 2018*
- . October Payment Request memo dated October 19, 2018*
- . September 2018 Treasurer's Report and Budget Document*
- . 2019 General Liability, Excess Liability, & Workers Compensation Renewal memo dated October 16, 2018*
- . 2019 E-Waste Recycling Contract with COM2 memo dated October 16, 2018*
- . Monthly Status Report memo dated October 18, 2018*