



Executive Committee Meeting

**Solid Waste Agency of Northern Cook County
77 W. Hintz Road, Suite 200
Wheeling, IL 60090
Wednesday, February 28, 2018
11:30 a.m.**

I. Call To Order

Mr. Rummel called the Meeting of the Executive Committee to order at 11:35 a.m. A roll call attendance was taken. A quorum was established.

A motion was made by Mr. Thill to allow President Darch to participate by phone. The motion was seconded by Mr. Hoefert and the motion was approved.

Present

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Hon. John Thill	Trustee	Morton Grove
Tim Wiberg	Manager	Lincolnwood
Randall Recklaus	Manager	Arlington Heights
Hon. Paul Hoefert	Trustee	Mount Prospect
Jim Norris	Manager	Hoffman Estates
Hon. Karen Darch (phone)	President	Barrington
Raymond Rummel	Manager	Elk Grove Village

Absent

Others in Attendance

Derke Price, Attorney, Ancel & Glink
Dave Van Vooren, Executive Director
Mary Allen, Education and Recycling Director
Lisa Woody, Assistant to the Executive Director

II. Approval of Minutes

On a motion by Mr. Thill to approve the January 24, 2018 meeting minutes, seconded by Mr. Norris. A vote was taken and the minutes were unanimously approved.

III. Financial Update

February 2018 Payment Request – Mr. Rummel reviewed the February Payment Request totaling \$988,915.64 and was comprised of the following: \$961,228.89 from the Operations Fund and \$27,686.75 for the estimated March payroll.

Mr. Hoefert made a motion to approve the February 2018 Payment Request. Mr. Thill seconded the motion. A vote was taken and the motion was unanimously approved.

Treasurer’s Report and Revenue/Expense Reports for January 2018 – Mr. Rummel asked the committee to review the Treasurer’s Report for January 2018. The Treasurer’s Report shows a balance of \$1,703,862.68 as of January 31, 2018.

February 28, 2018 Executive Committee Minutes

Mr. Norris made a motion to approve the January 2018 Treasurer's Report and recommend it to the Board of Directors. Mr. Wiberg seconded the motion. A vote was taken and the motion was unanimously approved.

FY2019 Budget 2nd Draft– Mr. Van Vooren presented the second draft of the FY2019 Budget. The budget, reflects the continuation of the Agency's core mission of disposing of Member waste as well as the specialty collections and education programs. The FY2019 anticipated tipping fee of \$46.97 is less than the projected tipping fee in the previously approved five-year financing plan. Mr. Van Vooren stated that the only outstanding item to conclude the budget is the finalization of the CPI. This draft of the budget uses an estimated CPI of 2.0%. It is expected that the actual CPI will be less than estimated which will reduce the actual tipping rate to below proposed rate of \$46.97 per ton.

Mr. Recklaus made a motion to recommend the FY2019 Budget to the Board of Directors for Public Hearing. Mr. Thill seconded the motion. A vote was taken and the motion was unanimously approved.

IV. Executive Session – None.

V. Glenview Transfer Station (GTS)

The outbound scale has been ordered but is not yet onsite. It is our hope that it will be installed before landscape season begins on March 15. The computer server that runs the cameras throughout the building has failed. Groot has been operating with limited camera usage without recording or remote access. New cameras have been installed by Groot's vendor and staff will have remote access to monitor the facility shortly.

VI. Old Business

2018 E-Waste Contract with COM2 – The Agency currently has an e-waste recycling contract with COM2 which terminates March 31, 2018. With the new Illinois legislation on e-waste recycling to commence on January 1, 2019, Mr. Van Vooren began discussions with COM2 to extend their contract through December 31, 2018. COM2 has agreed to extend the termination date of their current contract.

Mr. Hoefert made a motion authorize Executive to enter into a contract with COM2 recyclers for e-waste recycling from April 1, 2018 through December 31, 2018. Mr. Thill seconded the motion. A vote was taken and the motion was unanimously approved

VII. New Business

2019 E-Waste Recycling Opt-In – Because of the newly mandated e-waste methodology, convenience standards, to continue to serve a collector SWANCC is required to register with the manufactures clearing house. This would provide financial assistance for recycling, transportation, and materials, but not staffing. The agency would work with the assigned recycler to provide needed service at requested locations and events.

Mr. Thill made a motion ratifying the Executive Director's submission for the 2019 E-Waste Opt-in participation for SWANCC to serve as a collector for e-waste in 2019. Mr. Recklaus seconded the motion. A vote was taken and the motion was unanimously approved

Executive Director's Report - Mr. Van Vooren presented his February status report to the Committee. He added that the developers of Patriot Acres have requested to tie in to the existing Sexton landfill leachate discharge pipe and have provided their storm water and wastewater plans. These plans have been forwarded to Aptim to review for capacity issues to determine if additional flow would restrict our existing site for current and potential development. Once this is complete they will still need approval from IEPA. It is unclear if they will be open for business in 2018.



February 28, 2018 Executive Committee Minutes

VIII. Adjournment

At 12:17 p.m., there being no further business, Mr. Hoefert made a motion to adjourn which was seconded by Mr. Norris. The motion was unanimously approved.

MOTION TO ALLOW PRESIDENT DARCH TO PARTICIPATE BY PHONE

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Mr. Tim Wiberg		
Mr. Randall Recklaus		
Mr. Paul Hoefert		
Mr. James Norris		
Mr. Raymond Rummel		

MOTION TO APPROVE JANUARY 24, 2018 MEETING MINUTES

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Mr. Tim Wiberg		
Mr. Randall Recklaus		
Mr. Paul Hoefert		
Mr. James Norris		
Hon. Karen Darch		
Mr. Raymond Rummel		

MOTION TO APPROVE THE FEBRUARY 2018 PAYMENT REQUEST

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Mr. Tim Wiberg		
Mr. Randall Recklaus		
Mr. Paul Hoefert		
Mr. James Norris		
Hon. Karen Darch		
Mr. Raymond Rummel		



February 28, 2018 Executive Committee Minutes

**MOTION TO RECOMMEND THE JANUARY 2018 TREASURER’S REPORT TO THE
BOARD OF DIRECTORS**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Mr. Tim Wiberg		
Mr. Randall Recklaus		
Mr. Paul Hoefert		
Mr. James Norris		
Hon. Karen Darch		
Mr. Raymond Rummel		

**MOTION TO RECOMMEND THE 2019 BUDGET TO THE BOARD OF DIRECTORS
FOR PUBLIC HEARING**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Mr. Tim Wiberg		
Mr. Randall Recklaus		
Mr. Paul Hoefert		
Mr. James Norris		
Hon. Karen Darch		
Mr. Raymond Rummel		

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO ENTER INTO A
CONTRACT WITH COM2 FOR E-WASTE RECYCLING FROM APRIL 1
THROUGHT DECEMBER 31, 2018**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Mr. Tim Wiberg		
Mr. Randall Recklaus		
Mr. Paul Hoefert		
Mr. James Norris		
Hon. Karen Darch		
Mr. Raymond Rummel		



February 28, 2018 Executive Committee Minutes

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO SUBMIT 2019 E-WASTE
OPT-IN FORM**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Mr. Tim Wiberg		
Mr. Randall Recklaus		
Mr. Paul Hoefert		
Mr. James Norris		
Hon. Karen Darch		
Mr. Raymond Rummel		

MOTION TO ADJOURN

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Mr. Tim Wiberg		
Mr. Randall Recklaus		
Mr. Paul Hoefert		
Mr. James Norris		
Hon. Karen Darch		
Mr. Raymond Rummel		

- Material included in the Executive Committee packet for February 28, 2018:*
- . January 24, 2018 Meeting Minutes*
 - . February Payment Request memo dated February 23, 2018*
 - . January 2018 Treasurer’s Report and Budget Document*
 - . FY2019 Budget Update – second draft memo dated February 15, 2018*
 - . COM2 E-Waste Contract 2018 memo dated February 15, 2018*
 - . E-Waste Opt-In Request for 2019 memo dated February 15, 2018*
 - . Monthly Status Report memo dated February 15, 2018*