



May 11, 2011 Agency Board Meeting Minutes

SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

**BOARD OF DIRECTORS MEETING
MINUTES**

May 11, 2011

I. Call To Order

Board Chairman Van Dusen called the regular meeting of the Agency to order at 6:04 p.m. in the Congress Ballroom at the Crowne Plaza Hotel-Northbrook.

Attendance

Arlington Heights, William Dixon, Alternate Director
Barrington, Hon. Karen Darch, Alternate Director
Buffalo Grove, Hon. Jeffrey Braiman, Director
Buffalo Grove, Dane Bragg, Alternate Director (6:06)
Elk Grove Village, Hon. James Petri, Alternate Director
Evanston, Wally Bobkiewicz, Alternate Director (6:11)
Hoffman Estates, James Norris, Director
Inverness, Curt Carver, Alternate Director
Kenilworth, Brad Burke, Alternate Director
Lincolnwood, Timothy Wiberg, Alternate Director
Morton Grove, Hon. John Thill, Director
Morton Grove, Hon. Sheldon Marcus, (non-voting)
Morton Grove, Joe Wade, Alternate Director
Mount Prospect, Hon. Michael Zadel, Alternate Director
Mount Prospect, Hon. Irvana Wilks, Alternate Director
Niles, Hon. Louella Preston, Director
Park Ridge, Hon. Joe Sweeney, Alternate Director
Prospect Heights, Hon. Mick Helmes, Director
Prospect Heights, Anne Marrin, Alternate Director
Rolling Meadows, Tom Rooney, Director
Skokie, Albert Rigoni, Alternate Director
Skokie, Hon. George Van Dusen, Director
South Barrington, Mark Masciola, Director (6:15)
Wilmette, Hon. Christopher Canning, Alternate Director
Winnetka, Robert Bahan, Alternate Director (6:15)
Winnetka, Hon. Jessica Tucker, Director (6:15)

May 11, 2011 Board of Directors Minutes

Others in Attendance

Steven Schilling, P.E., Acting Executive Director
Mary S. Allen, Recycling and Education Director
Cameron Ruen, Marketing Coordinator
Lisa Wooddy, Administrative Manager
Julian D'Esposito, Agency Counsel, Mayer Brown LLP

Absent

Glencoe
Glenview
Palatine
Wheeling

II. Pledge of Allegiance

Chairman George Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

On a motion by Alternate Director Petri, which was seconded by Alternate Director Zadel, a vote was taken and the April 20, 2011 meeting minutes were unanimously approved. Buffalo Grove abstained from the motion. There were no questions.

The Board deferred approval for the Executive Session minutes.

IV. Financial Update

Payment Request – Mr. Norris reported that the Executive Committee approved the April payment request. The April payments were comprised of the following: \$1,240,085.95 with \$105,675.43 from the General Fund and \$1,134,410.52 from the Operations Fund. There were no questions.

V. Executive Session

Upon a motion by Director Preston seconded by Alternate Director Petri, the Board entered into executive session, after a unanimous roll call vote, at 6:09 p.m., to discuss litigation under Section 2 (c)(11) of the Open Meetings Act and personnel matters under Section 2 (c)(1) of the Open Meetings Act. Staff, with the exception of Mr. Schilling, and other attendees were recused at 6:09 p.m.

The Committee reconvened in its regular session at 6:34 p.m.

May 11, 2011 Board of Directors Minutes

VI. Old Business - None

VII. New Business

First Amendment to the Groot Transfer Station Contract – Mr. Norris presented the First Amendment to the Groot Transfer Station Contract and Board Resolution 2011-01 authorizing the Board Chairman and the Executive Committee Chairman to execute the First Amendment. On a motion by Alternate Director Zadel, which was seconded by Director Thill, a vote was taken and Board Resolution 2011-01 was unanimously approved. There were no questions.

Matters Arising Out of Executive Session – On a motion by Director Norris, which was seconded by Director Thill, a vote was taken and a 3% increase for staff salaries was approved 19 - 2. There were no questions.

Tonnage Update – Mr. Schilling reported that the transfer station has reported 235,715 tons of solid waste, a decrease in approximately 30,000 tons to date. The Agency has received \$807,540.92 for the Recycling Incentive Program to date for which checks will be dispersed following the approval at the next board meeting in June.

VIII. Adjournment

There being no further business, Director Preston made a motion, seconded by Director Thill to adjourn the meeting at 6:41 p.m.



May 11, 2011 Board of Directors Minutes

MOTION TO ENTER EXECUTIVE SESSION

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Evanston
Hoffman Estates
Inverness
Kenilworth
Lincolnwood
Morton Grove
Mount Prospect
Niles
Park Ridge
Prospect Heights
Rolling Meadows
Skokie
South Barrington
Wilmette
Winnetka

Glencoe
Glenview
Palatine
Wheeling

MOTION TO APPROVE BOARD RESOLUTION 2011-01

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Evanston
Hoffman Estates
Inverness
Kenilworth
Lincolnwood
Morton Grove
Mount Prospect
Niles
Park Ridge
Prospect Heights
Rolling Meadows
Skokie
South Barrington
Wilmette
Winnetka

Glencoe
Glenview
Palatine
Wheeling



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MOTION TO APPROVE 3% STAFF SALARY INCREASE

AYES

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Evanston
Hoffman Estates
Inverness
Kenilworth
Lincolnwood
Morton Grove
Niles
Park Ridge
Rolling Meadows
Skokie
South Barrington
Wilmette
Winnetka

NAYS

Mount Prospect
Prospect Heights

ABSENT

Glencoe
Glenview
Palatine
Wheeling

Material included in the Board of Directors packet for May 11, 2011:

- . April 20, 2011 Meeting Minutes and March 9, 2011 Executive Session Minutes*
- . April Payment Request memo dated May 4, 2011*
- . First Amendment to Groot Transfer Station Contract memo dated May , 2011*
- . Board Resolution 2011-01*



June 8, 2011 Agency Board Meeting Minutes

SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

**BOARD OF DIRECTORS MEETING
MINUTES**

June 8, 2011

I. Call To Order

Board Chairman Van Dusen called the regular meeting of the Agency to order at 6:06 p.m. in the Northbrook Ballroom at the Crowne Plaza Hotel-Northbrook.

Attendance

Arlington Heights, William Dixon, Alternate Director
Barrington, Hon. Karen Darch, Director
Buffalo Grove, Dane Bragg, Alternate Director (6:09)
Elk Grove Village, Ray Rummel, Alternate Director
Elk Grove Village, Hon. James Petri, Alternate Director
Glenview, Hon. Debby Karton, Director
Hoffman Estates, James Norris, Director
Inverness, Curt Carver, Alternate Director
Morton Grove, Hon. John Thill, Director
Mount Prospect, Hon. Paul Hoefert, Alternate Director
Niles, Hon. Louella Preston, Director
Palatine, Hon. Jim Schwantz, Alternate Director
Park Ridge, Hon. Joe Sweeney, Alternate Director
Prospect Heights, Anne Marrin, Alternate Director (6:07)
Rolling Meadows, Barry Krumstock, Alternate Director
Skokie, Albert Rigoni, Alternate Director
Skokie, Hon. George Van Dusen, Director
South Barrington, Mark Masciola, Director
Wheeling, Jon Sfondilis, Director

Others in Attendance

Steven Schilling, P.E., Acting Executive Director
Cameron Ruen, Marketing Coordinator
Julian D'Esposito, Agency Counsel, Mayer Brown LLP
Bob Smith, Agency Counsel, Clark, Baird and Smith LLP
Rhonda Diamond, Glencoe League of Women Voters

June 8, 2011 Board of Directors Minutes

Absent

Evanston
Glencoe
Kenilworth
Lincolnwood
Wilmette
Winnetka

II. Pledge of Allegiance

Chairman George Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

On a motion by Director Preston, which was seconded by Alternate Director Petri, a vote was taken and the May 11, 2011 meeting minutes were unanimously approved. Glenview and Wheeling abstained from the motion. There were no questions.

The Board deferred approval for the Executive Session minutes.

IV. Financial Update

Payment Request – Mr. Norris reported that the Executive Committee approved the June payment request. The June payments were comprised of the following: \$1,026,640.79 with \$972,139.06 from the Operations Fund, \$30,772.41 from the General Fund and \$23,729.32 in estimated July payroll expenses. It was noted that the Wolf & Company invoice for forensic accounting services was deferred. There were no questions.

FY2011 Recycling Incentive Program – Mr. Schilling summarized the recycled tonnage received and respective dispersal payments for the RIP program. He commented that commodity pricing appeared to be on the rebound. He noted that Wheeling's reduction was due to the transfer of materials at the GTS.

On a motion by Director Norris to approve the RIP payments, which was seconded by Director Karton, a vote was taken and the motion was unanimously approved. Glenview and Wheeling abstained from the motion. There were no questions.

June 8, 2011 Board of Directors Minutes

V. Executive Session

Litigation/Personnel – Upon a motion by Director Preston seconded by Alternate Director Petri, the Board entered into executive session, after a unanimous roll call vote, at 6:18 p.m., to discuss litigation under Section 2 (c)(11) of the Open Meetings Act and personnel matters under Section 2 (c)(1) of the Open Meetings Act. Staff and other attendees were recused at 6:18 p.m.

The Committee reconvened in its regular session at 6:32 p.m.

VI. Old Business - None

VII. New Business

Matters Arising Out of Executive Session – None

FY2011 Glenview Transfer Station Deliveries – Mr. Schilling reviewed the tonnage received at the GTS which is above the 85% of committed tonnage to date. He noted that the volumes could impact the true-up for the current fiscal year due to under-deliveries. Part of this could be attributed to a decrease in consumption as well as an increase in empty homes in many of the municipalities. He went on to say that consumer sentiment is up, so additional tons could be entering the waste stream with a rebounding economy. Commercial waste (non-member) is currently up 18% from last year. Although the transfer station has a higher per ton rate than the general marketplace, there are no minimums at the facility, which contractors respond to.

In terms of the previous violation notice from the IEPA regarding recycling and construction waste, a supplemental permit was issued on April 22, 2011 resolving the issue. Alternate Director Thill inquired if the landscape waste was collected and disposed of separately. Mr. Schilling responded that it was taken to Thielen Sand and Gravel in McHenry County. Direct Masciola asked what landfill the waste was hauled to. Mr. Schilling reported that it was transferred to the Winnebago landfill in Rockford.

VIII. Adjournment

There being no further business, Alternate Director Rummel made a motion, seconded by Director Karton to adjourn the meeting at 6:47 p.m.



June 8, 2011 Board of Directors Minutes

MOTION TO APPROVE RIP PAYMENTS

AYES

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Glenview
Hoffman Estates
Inverness
Morton Grove
Mount Prospect
Niles
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Skokie
South Barrington

NAYS

ABSENT

Evanston
Glencoe
Kenilworth
Lincolnwood
Wilmette
Winnetka

MOTION TO ENTER EXECUTIVE SESSION

AYES

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Glenview
Hoffman Estates
Inverness
Morton Grove
Mount Prospect
Niles
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Skokie
South Barrington
Wheeling

NAYS

ABSENT

Evanston
Glencoe
Kenilworth
Lincolnwood
Wilmette
Winnetka

Material included in the Board of Directors packet for June 8, 2011:

- . May 11, 2011 Meeting Minutes*
- . June Payment Request memo dated May 27, 2011*
- . FY2011 Recycling Incentive Program memo dated June 3, 2011*
- . FY2011 Glenview Transfer Station (GTS) Waste Deliveries memo dated June 3, 2011*



August 10, 2011 Agency Board Meeting Minutes

SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

**BOARD OF DIRECTORS MEETING
MINUTES**

August 10, 2011

I. Call To Order

Board Chairman Van Dusen called the regular meeting of the Agency to order at 6:02 p.m. in the Northbrook Ballroom A room at the Crowne Plaza Hotel-Northbrook.

Attendance

Arlington Heights, William Dixon, Alternate Director
Barrington, Hon. Karen Darch, Alternate Director
Buffalo Grove, Dane Bragg, Alternate Director
Elk Grove Village, Ray Rummel, Alternate Director
Glencoe, Hon. Scott Feldman, Director
Glenview, Hon. Debby Karton, Director
Hoffman Estates, James Norris, Director
Morton Grove, Hon. Sheldon Marcus, Director
Mount Prospect, Hon. Michael Zadel, Alternate Director
Niles, George VanGeem, Alternate Director
Palatine, Jim Schwantz, Alternate Director
Park Ridge, Hon. Joe Sweeney, Alternate Director
Prospect Heights, Anne Marrin, Alternate Director
Rolling Meadows, Barry Krumstock, Alternate Director
Skokie, Albert Rigoni, Alternate Director
Skokie, Hon. George Van Dusen, Director
Wheeling, Jon Sfondilis, Director
Wilmette, Timothy Frenzer, Director

Others in Attendance

Steven Schilling, P.E., Acting Executive Director
Cameron Ruen, Marketing Coordinator
Mary Allen, Recycling and Education Director
Lisa Woody, Administrative Manager
Julian D'Esposito, Agency Counsel, Mayer Brown LLP
Rhonda Diamond, Glencoe League of Women Voters
Laurie Morse, Glencoe League of Women Voters
Dave Van Vooren

August 10, 2011 Board of Directors Minutes

Absent

Evanston
Inverness
Kenilworth
Lincolnwood
South Barrington
Winnetka

II. Pledge of Allegiance

Chairman George Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

On a motion by Alternate Director Zadel, which was seconded by Alternate Director Marrin, a vote was taken and the June 8, 2011 meeting minutes were unanimously approved. There were no questions.

The Board deferred approval for the Executive Session minutes.

IV. Financial Update

Payment Request – Mr. Norris reported that the Executive Committee approved the June and July payment requests. The June payments were comprised of the following: \$1,025,590.04 with \$26,547.17 from the General Fund and \$975,313.55 from the Operations Fund. The July payments were comprised of the following: \$1,061,377.35 with \$45,838.97 from the General Fund and \$991,809.06 from the Operations Fund. There were no questions.

V. Executive Session

Litigation – Upon a motion by Alternate Director Rummel seconded by Alternate Director Marcus, the Board entered into executive session, after a unanimous roll call vote, at 6:08 p.m., to discuss litigation under Section 2 (c)(11) of the Open Meetings Act and personnel matters under Section 2 (c)(1) of the Open Meetings Act. Staff and other attendees were recused at 6:08 p.m.

The Committee reconvened in its regular session at 6:23 p.m.

August 10, 2011 Board of Directors Minutes

VI. Executive Director's Report

Mr. Schilling reported quarterly tonnages at the transfer station, noting an increase in volume from the first quarter in the previous fiscal year. The commercial waste tonnage and revenues are currently down from the previous fiscal year, as is the volume of asphalt shingles received due to lower priced competitors. The price per ton for asphalt shingles was reduced to encourage customers to bring materials to the transfer station.

VII. Old Business - None

VIII. New Business

Matters Arising Out of Executive Session – Director Norris made a motion to authorize an employment agreement for a new executive director, seconded by Alternate Director Rummel. A roll call vote was taken and the motion was unanimously approved. Alternate Director Marrin abstained from the vote.

Upon approval, Mr. Van Vooren was invited to join the meeting and was formally introduced to the Board of Directors and welcomed to the Agency. Chairman Van Dusen thanked Acting Executive Director Schilling for his leadership of the Agency for the past eight months.

IX. Adjournment

There being no further business, Director Norris made a motion, seconded by Alternate Director Zadel to adjourn the meeting at 6:33 p.m.



August 10, 2011 Board of Directors Minutes

MOTION TO ENTER EXECUTIVE SESSION

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Glencoe
Glenview
Hoffman Estates
Morton Grove
Mount Prospect
Niles
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Skokie
Wilmette
Wheeling

Evanston
Inverness
Kenilworth
Lincolnwood
South Barrington
Winnetka

MOTION TO APPROVE EXECUTIVE DIRECTOR

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Glencoe
Glenview
Hoffman Estates
Morton Grove
Mount Prospect
Niles
Palatine
Park Ridge
Rolling Meadows
Skokie
Wilmette
Wheeling

Evanston
Inverness
Kenilworth
Lincolnwood
South Barrington
Winnetka

ABSTAINED

Prospect Heights

Material included in the Board of Directors packet for August 10, 2011:

- . June 8, 2011 Meeting Minutes*
- . June and July Payment Request memo dated August 3, 2011*
- . FY2011 Recycling Incentive Program memo dated June 3, 2011*
- . Executive Director’s Report memo dated August 3, 2011*



November 16, 2011 Agency Board Meeting Minutes

SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

**BOARD OF DIRECTORS MEETING
MINUTES**

November 16, 2011

I. Call To Order

Board Chairman Van Dusen called the regular meeting of the Agency to order at 6:02 p.m. at the Mount Prospect Village Hall.

Attendance

Arlington Heights, William Dixon, Alternate Director
Barrington, Hon. Karen Darch, Alternate Director
Buffalo Grove, Dane Bragg, Alternate Director
Elk Grove Village, Hon. James Petri, Alternate Director
Elk Grove Village, Ray Rummel, Alternate Director
Evanston, Wally Bobkiewicz, Alternate Director (6:08)
Glencoe, Hon. Paul Harlow, Director
Hoffman Estates, James Norris, Director
Kenilworth, Brad Burke, Director
Morton Grove, Hon. Sheldon Marcus, Director
Mount Prospect, Paul Hoefert, Director
Niles, Hon. Louella Preston, Director
Park Ridge, Hon. Joe Sweeney, Alternate Director
Rolling Meadows, Barry Krumstock, Alternate Director
Skokie, Hon. George Van Dusen, Director
Skokie, Albert Rigoni, Alternate Director
South Barrington, Mark Masciola, Director
Wilmette, Timothy Frenzer, Director

Others in Attendance

Dave Van Vooren, Executive Director
Steven Schilling, P.E., Assistant Executive Director
Cameron Ruen, Marketing Coordinator
Mary Allen, Recycling and Education Director
Lisa Woody, Administrative Manager
Julian D'Esposito, Agency Counsel, Mayer Brown LLP
Rhonda Diamond, Glencoe League of Women Voters

November 16, 2011 Board of Directors Minutes

Absent

Glenview
Inverness
Palatine
Prospect Heights
Wheeling
Winnetka

II. Pledge of Allegiance

Chairman George Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

On a motion by Director Marcus, which was seconded by Director Darch, a vote was taken and the August 10, 2011 meeting minutes were unanimously approved. There were no questions.

IV. Financial Update

Payment Request – Mr. Norris reported that the Executive Committee approved the August, September and October payment requests. The August payments were comprised of the following: \$1,060,808.54 with \$19,368.46 from the General Fund, \$963,518.64 from the Operations Fund, \$35,381.44 for the September Payroll, and \$42,540.00 for Insurance. The September payments were comprised of the following: \$1,110,449.41 with \$38,140.67 from the General Fund, \$1,035,481.61 from the Operations Fund, and \$36,827.13 for the October payroll. The October payments were comprised of the following: \$1,123,132.62 with \$45,548.14 from the General Fund, \$1,010,285.60 from the Operations Fund, \$30,471.75 for reissue of Recycling Incentive Program payments, and \$36,827.13 for November payroll. There were no questions.

Treasurer's Report – Mr. Norris reported that the Treasurer's Report is a new addition to the agenda and thanked staff and Lauderbach and Amen for providing the report to the board of directors in an effort to be transparent. Mr. Van Vooren noted that he has been working with Lauderbach and Amen for reports on all Agency expenditures and that they have been prudently accounting for all funds. He explained that the Treasurer's Report is a snapshot of Agency accounts and that these reports would tie together with the budget.

V. Executive Session

Litigation – Upon a motion by Alternate Director Rummel seconded by Director Darch, the Board entered into executive session, after a unanimous roll call vote, at 6:07 p.m., to discuss litigation under



November 16, 2011 Board of Directors Minutes

Section 2 (c)(11) of the Open Meetings Act and personnel matters under Section 2 (c)(1) of the Open Meetings Act. Staff and other attendees were recused at 6:07 p.m.

The Committee reconvened in its regular session at 6:21 p.m.

VI. Old Business - None

VII. New Business

Matters Arising Out of Executive Session – On a motion by Director Norris to amend the agenda to include Resolution 2012-03, which was seconded by Director Preston, a vote was taken and the motion was unanimously approved. There were no questions.

Recycling Incentive Program Update – Mr. Van Vooren stated that the first six months of the fiscal year has resulted in the agency receiving some of the highest monetary value for the material collected. This high market value along with increased volume delivered by the participating Members has resulted in a first half payment to Members and SWANCC that total \$926,178.06. This trend of increased value for recyclables may not continue to increase as the world markets begin to show some signs of weakness which may be reflected in the value we receive going forward, but for now it is great news.

On a motion by Director Preston to approve Resolution 2012-03 to distribute the Recycling Incentive Program funds to participating member communities, which was seconded by Director Darch, a vote was taken and the resolutions was approved. There were no questions.

Update on SWANCC Strategic Planning Activities – Mr. Van Dusen explained the upcoming strategic planning preparations to the Board of Directors highlighting that Dave Bayless would prepare a report for marketing and communications strategies for SWANCC, that staff would prepare a report on the status of programs and that the Executive Committee would hold a series of meetings to review the various reports and bring to the Board of Directors for discussion and analysis. He noted that the board would have meetings in January, February, March and April to deal with the strategic planning and budgeting process. There were no questions.

Community and School Update – Mr. Van Vooren reported that 51 schools had taken advantage of the Waste Grant Program to reduce waste in schools and that the fifth Trashy Fashion Show would take place the following evening, showcasing recycled attire from a variety of community residents and students from the membership. There were no questions.

Executive Director's Report – Mr. Van Vooren highlighted the tentative budget schedule, the status of the pending audit, the true-up report, the Recycling Incentive Program and the website revamp in his Executive Director's Report. There were no questions.

VIII. Adjournment



November 16, 2011 Board of Directors Minutes

There being no further business, Alternate Director Dixon made a motion, seconded by Alternate Director Petri to adjourn the meeting at 6:30 p.m.

MOTION TO ENTER EXECUTIVE SESSION

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Evanston
Glencoe
Kenilworth
Hoffman Estates
Lincolnwood
Morton Grove
Mount Prospect
Niles
Park Ridge
Rolling Meadows
Skokie
South Barrington
Wilmette

Glenview
Inverness
Palatine
Prospect Heights
Wheeling
Winnetka

MOTION TO APPROVE RESOLUTION 2012-03

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Evanston
Glencoe
Kenilworth
Hoffman Estates
Lincolnwood
Morton Grove
Mount Prospect
Niles
Park Ridge
Rolling Meadows

Glenview
Inverness
Palatine
Prospect Heights
Wheeling
Winnetka



November 16, 2011 Board of Directors Minutes

Skokie
South Barrington
Wilmette

Material included in the Board of Directors packet for November 16, 2011:

- . August 10, 2011 Meeting Minutes*
- . August, September and October Payment Request memo dated November 7, 2011*
- . FY2012 Recycling Incentive Program memo dated November 9, 2011*
- . Community and School Program Update memo dated November 8, 2011*
- . Executive Director's Report memo dated November 8, 2011*



December 14, 2011 Agency Board Meeting Minutes

SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

**BOARD OF DIRECTORS MEETING
MINUTES**

December 14, 2011

I. Call To Order

Board Chairman Van Dusen called the regular meeting of the Agency to order at 6:01 p.m. at the Crowne Plaza Hotel in Northbrook.

Attendance

Arlington Heights, William Dixon, Alternate Director (6:06)
Barrington, Hon. Karen Darch, Alternate Director
Elk Grove Village, Hon. James Petri, Alternate Director
Evanston, Wally Bobkiewicz, Alternate Director (6:06)
Glenview, Hon. Debby Karton, Director
Hoffman Estates, James Norris, Director
Inverness, Curt Carver, Alternate Director
Lincolnwood, Timothy Wiberg, Alternate Director
Morton Grove, Hon. John Thill, Alternate Director
Mount Prospect, Paul Hoefert, Director
Niles, Hon. Louella Preston, Director
Palatine, Hon. Jim Schwantz, Alternate Director
Park Ridge, Hon. Joe Sweeney, Alternate Director
Prospect Heights, Anne Marrin, Alternate Director
Rolling Meadows, Barry Krumstock, Alternate Director
Skokie, Hon. George Van Dusen, Director
Skokie, Albert Rigoni, Alternate Director
South Barrington, Mark Masciola, Director
Wilmette, Hon. Christopher Canning, Alternate Director
Winnetka, Robert Bahan, Alternate Director

Others in Attendance

Dave Van Vooren, Executive Director
Steven Schilling, P.E., Assistant Executive Director
Cameron Ruen, Marketing Coordinator
Mary Allen, Recycling and Education Director
Lisa Woody, Administrative Manager
Julian D'Esposito, Agency Counsel, Mayer Brown LLP



December 14, 2011 Board of Directors Minutes

Absent

Buffalo Grove
Glencoe
Kenilworth
Wheeling

II. Pledge of Allegiance

Chairman George Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

On a motion by Director Hoefert, which was seconded by Alternate Director Petri, a vote was taken and the November 16, 2011 meeting minutes were unanimously approved. Director Karton, Alternate Director Thill, Alternate Director Schwantz and Alternate Director Marrin abstained. There were no questions.

IV. Financial Update

Payment Request – Mr. Norris reported that the Executive Committee approved the November payment request. The November payments were comprised of the following: \$1,932,529.69 with \$997,968.10 for the O&M Fund, \$54,522.68 from the General Fund, \$841,209.07 for the Recycling Incentive Program and \$38,829.84 for the December Estimated Payroll. There were no questions.

Treasurer's Report – Mr. Norris reported that the Treasurer's Report is now finalized to give a full fledged budget report with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year along with the percent remaining.

Fiscal Year 2011 Member True-Up – Mr. Van Vooren reviewed the True-Up revenue of actual tonnage from members and expenses for FY2011 which as a result of the under delivery, there was overcollection from the members. All costs are accounted for in the FY2011 True-Up. There were no questions.

Resolution 2012-04, Determining and Authorizing the Fiscal Year 2011 True-Up – On a motion by Director Preston to adopt Resolution 2012-04, seconded by Alternate Director Bahan, a vote was taken and the motion was unanimously passed.

December 14, 2011 Board of Directors Minutes

V. Executive Session

Litigation – Upon a motion by Alternate Director Darch seconded by Alternate Director Thill, the Board entered into executive session, after a unanimous roll call vote, at 6:10 p.m., to discuss litigation under Section 2 (c)(11) of the Open Meetings Act and personnel matters under Section 2 (c)(1) of the Open Meetings Act. Staff and other attendees were recused at 6:10 p.m.

The Committee reconvened in its regular session at 6:39 p.m.

VI. Old Business - None

VII. New Business

Matters Arising Out of Executive Session – None

Executive Director’s Report – Mr. Van Vooren highlighted the annual audit progress, budget schedule and the success of the recent Trashy Fashion show held in November. There were no questions.

VIII. Adjournment

There being no further business, Director Karton made a motion, seconded by Director Sweeney to adjourn the meeting at 6:43 p.m.

**MOTION TO APPROVE RESOLUTION 2012-04
DETERMINING AND AUTHORIZING THE FISCAL YEAR 2011 TRUE-UP**

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Elk Grove Village
Evanston
Glenview
Inverness
Hoffman Estates
Lincolnwood
Morton Grove
Mount Prospect
Niles
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Skokie
South Barrington
Wilmette
Winnetka

Buffalo Grove
Glencoe
Kenilworth
Wheeling



December 14, 2011 Board of Directors Minutes

MOTION TO ENTER INTO EXECUTIVE SESSION

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Elk Grove Village
Evanston
Glenview
Inverness
Hoffman Estates
Lincolnwood
Morton Grove
Mount Prospect
Niles
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Skokie
South Barrington
Wilmette
Winnetka

Buffalo Grove
Glencoe
Kenilworth
Wheeling

Material included in the Board of Directors packet for December 14, 2011:

- . November 16, 2011 Meeting Minutes*
- . November Payment Request memo dated December 8, 2011*
- . FY2011 Member True-Up memo dated December 8, 2011*
- . Executive Director's Report memo dated December 8, 2011*
- . 2012 Board of Directors and Executive Committee Meeting Schedules memo dated December 8, 2011*



February 8, 2012 Agency Board Meeting Minutes

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
BOARD OF DIRECTORS MEETING
MINUTES**

February 8, 2012

I. Call To Order

Board Chairman Van Dusen called the regular meeting of the Agency to order at 6:05 p.m. at Oakton Community College in Des Plaines.

Attendance

Arlington Heights, William Dixon, Alternate Director
Barrington, Hon. Karen Darch, Alternate Director
Buffalo Grove, Hon. Jeffrey Braiman, Director
Elk Grove Village, Ray Rummel, Alternate Director
Elk Grove Village, Hon. James Petri, Alternate Director
Evanston, Wally Bobkiewicz, Alternate Director
Glencoe, Hon. Scott Feldman, Director
Glenview, Hon. Debby Karton, Director
Hoffman Estates, James Norris, Director
Inverness, Curt Carver, Alternate Director
Morton Grove, Hon. Sheldon Marcus, Director
Mount Prospect, Paul Hoefert, Director
Niles, Hon. Louella Preston, Director
Palatine, Sam Trakas, Asst. Village Manager
Park Ridge, Hon. Joe Sweeney, Alternate Director
Prospect Heights, Hon. Nick Helmer, Director
Prospect Heights, Anne Marrin, Alternate Director
Rolling Meadows, Barry Krumstock, Alternate Director
Skokie, Hon. George Van Dusen, Director
South Barrington, Mark Masciola, Director
Wheeling, Jon Sfondilis, Director
Wilmette, Hon. Christopher Canning, Alternate Director (6:24-6:51)
Winnetka, Robert Bahan, Alternate Director

Others in Attendance

Dave Van Vooren, Executive Director
Steven Schilling, P.E., Assistant Executive Director
Cameron Ruen, Marketing Coordinator
Lisa Wooddy, Administrative Manager
Julian D'Esposito, Agency Counsel, Mayer Brown LLP
Rhonda Diamond, Glencoe League of Women Voter



February 8, 2011 Board of Directors Minutes

Absent

Kenilworth
Lincolnwood

II. Pledge of Allegiance

Chairman George Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

On a motion by Director Hoefert, which was seconded by Director Marcus, a vote was taken and the December 14, 2011 meeting minutes were unanimously approved. Director Brainman and Director Sfondilis abstained. There were no questions.

IV. Financial Update

Payment Request – Mr. Norris reported that the Executive Committee approved the January payment request. The January payments were comprised of the following: \$1,064,252.59 with \$1,000,016.15 for the O&M Fund, \$30,848.56 from the General Fund and \$33,387.88 for the February Estimated Payroll. There were no questions.

Treasurer's Report – Mr. Norris reviewed the Treasurer's Report with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year along with the percent remaining.

V. Executive Session

Litigation – Upon a motion by Alternate Director Darch seconded by Alternate Director Thill, the Board entered into executive session, after a unanimous roll call vote, at 6:08 p.m., to discuss litigation under Section 2 (c)(11) of the Open Meetings Act and personnel matters under Section 2 (c)(1) of the Open Meetings Act. Staff and other attendees were recused at 6:08 p.m.

The Committee reconvened in its regular session at 6:51 p.m.

VI. Executive Director's Report

February Report – Mr. Van Vooren reported that the annual audit had been completed for the Executive Committee to review at the next meeting and that staff has submitted written comments for the Solid Waste Plan Update.



February 8, 2011 Board of Directors Minutes

VII. Old Business - None

VIII. New Business

Matters Arising Out of Executive Session – None

FY2013 Annual Budget – Mr. Van Vooren highlighted sections of the annual budget including that the committed tonnage for FY2013 was approximately 4% lower than the previous year and that the reduced tonnage would result in reduced Operation and Maintenance expenses. He highlighted the Environmental Stewardship area for special collections, education programs and the Recycling Incentive Program increasing in the budget due to an increase in revenue for the incentive program. He reported that this year, the Executive Committee was recommending that the Agency utilize unallocated reserves of \$550,000 to stabilize the current tipping fee. Mr. Norris explained the reason for using this surplus is that by 2015 it would not have an impact because the stress of debt payments would be eliminated. Mr. Van Vooren added that these revenues may allow the Agency to do additional programs requiring capital infusion and this spending may deplete funding for such programs in the future. Mr. Norris reminded the board that the public hearing would be held the following month during the meeting. There were no questions.

IX. Adjournment

There being no further business, Director Hoefert made a motion, seconded by Alternate Director Bahan to adjourn the meeting at 6:59 p.m.



February 8, 2011 Board of Directors Minutes

MOTION TO ENTER INTO EXECUTIVE SESSION

AYES

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Evanston
Glencoe
Glenview
Inverness
Hoffman Estates
Morton Grove
Mount Prospect
Niles
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Skokie
South Barrington
Wheeling
Wilmette
Winnetka

NAYS

ABSENT

Kenilworth
Lincolnwood

Material included in the Board of Directors packet for February 8, 2012:

- . December 14, 2011 Meeting Minutes*
- . January Payment Request memo dated February 2, 2011*
- . Executive Director's Report memo dated February 2, 2012*
- . Fiscal Year 2013 Budget memo dated January 30, 2011*



March 14, 2012 Agency Board Meeting Minutes

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
BOARD OF DIRECTORS MEETING
MINUTES**

March 14, 2012

I. Call To Order

Board Chairman Van Dusen called the regular meeting of the Agency to order at 6:00 p.m. at Oakton Community College in Des Plaines.

Attendance

Arlington Heights, William Dixon, Alternate Director
Barrington, Hon. Karen Darch, Alternate Director
Buffalo Grove, Dane C. Bragg, Alternate Director
Elk Grove Village, Ray Rummel, Alternate Director
Elk Grove Village, Hon. James Petri, Alternate Director
Glencoe, Paul Harlow, Alternate Director
Glenview, Hon. Debby Karton, Director
Hoffman Estates, James Norris, Director
Inverness, Curt Carver, Alternate Director
Lincolnwood, Timothy Wiberg, Alternate Director
Morton Grove, Hon. Sheldon Marcus, Director
Mount Prospect, Paul Hoefert, Director
Niles, Hon. Louella Preston, Director
Park Ridge, Hon. Joe Sweeney, Alternate Director
Prospect Heights, Anne Marrin, Alternate Director
Rolling Meadows, Barry Krumstock, Alternate Director
Skokie, Hon. George Van Dusen, Director
Skokie, Albert Rigoni, Alternate Director
South Barrington, Mark Masciola, Director
Wheeling, Jon Sfondilis, Director

Others in Attendance

Sam Trakas, Palatine Asst. Village Manager
Dave Van Vooren, Executive Director
Steven Schilling, P.E., Assistant Executive Director
Mary Allen, Recycling and Education Director
Cameron Ruen, Marketing Coordinator
Lisa Woody, Administrative Manager
Bob Smith, Agency Counsel, Clark Baird Smith
Rhonda Diamond, Glencoe League of Women Voter
Andrew Mace, Miller Cooper and Co, Ltd.



March 14, 2011 Board of Directors Minutes

Absent

Evanston
Kenilworth
Palatine
Wilmette
Winnetka

II. Pledge of Allegiance

Chairman George Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

On a motion by Director Preston, which was seconded by Director Hoefert, a vote was taken and the February 8, 2012 meeting minutes were unanimously approved. There were no questions.

IV. Financial Update

Payment Request – Mr. Norris reported that the Executive Committee approved the February payment request. The February payments were comprised of the following: \$1,103,593.84 with \$1,016,538.85 for the O&M Fund, \$36,973.16 from the General Fund and \$50,081.83 for the March Estimated Payroll. There were no questions.

Treasurer's Report – Mr. Norris reviewed the Treasurer's Report with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year along with the percent remaining. On a motion by Alternate Director Krumstock to approve the Treasurer's Report, seconded by Director Marcus, a roll call vote was taken and was unanimously approved.

V. Executive Session

Litigation – Upon a motion by Director Marcus seconded by Alternate Director Dixon, the Board entered into executive session, after a unanimous roll call vote, at 6:04 p.m., to discuss litigation under Section 2 (c)(11) of the Open Meetings Act, personnel matters under Section 2 (c)(1) of the Open Meetings Act and to review Executive Session minutes from the prior meeting. Staff and other attendees were recused at 6:04 p.m.

The Committee reconvened in its regular session at 6:39 p.m.

VI. New Business

Matters Arising Out of Executive Session – None



March 14, 2011 Board of Directors Minutes

VII. Public Hearing for FY2013 Budget

FY2013 Annual Budget – Mr. Van Vooren highlighted portions of the budget including that the tipping rate will be equal to the rate in FY2012 at \$57.53. The Agency would be using a portion of the unrestricted reserves to maintain the rate. The Members will be seeing approximately a 4% decrease to fund Agency programs in the upcoming fiscal year based upon the decrease in committed tonnage. There were no questions.

On a motion by Director Preston to close the public hearing, seconded by Director Darch, the motion was passed and the public hearing was closed.

VIII. Executive Director's Report

March Report – Mr. Van Vooren reported that the annual audit had been completed which the Executive Committee reviewed at the February, that the FY2013 Budget would be approved at the next Board meeting in April and that the Illinois Senate Bill 3539, and anti-recycling bill, is not moving forward. SB3539 shows strong indication that the construction and demolition industry will be present in Springfield in 2013 to change municipality's ability to franchise services. He added that Staff will be monitoring progress on this bill and the others outlined in previous correspondence.

IX. Old Business – None

FY2011 Annual Audit – Mr. Van Vooren introduced Andrew Mace of Miller Cooper to report on the FY2011 Audit. Mr. Mace stated the Miller Cooper had audited the financial statements of SWANCC for FY2011 and the audit has received a clean accounting opinion by his firm. He added that operationally, the Agency is moving forward from issues in FY2011 and has put into place additional internal controls to manage resources. There were no questions.

X. Adjournment

There being no further business, Director Karton made a motion, seconded by Director Darch to adjourn the meeting at 6:47 p.m.



March 14, 2011 Board of Directors Minutes

MOTION TO APPROVE FEBRUARY TREASURER'S REPORT

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Glencoe
Glenview
Inverness
Lincolnwood
Hoffman Estates
Morton Grove
Mount Prospect
Niles
Park Ridge
Prospect Heights
Rolling Meadows
Skokie
South Barrington
Wheeling

Evanston
Kenilworth
Palatine
Wilmette
Winnetka

MOTION TO ENTER INTO EXECUTIVE SESSION

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Glencoe
Glenview
Inverness
Lincolnwood
Hoffman Estates
Morton Grove
Mount Prospect
Niles
Park Ridge
Prospect Heights
Rolling Meadows
Skokie
South Barrington
Wheeling

Evanston
Kenilworth
Palatine
Wilmette
Winnetka



March 14, 2011 Board of Directors Minutes

Material included in the Board of Directors packet for March 14, 2012:

- . February 8, 2012 Meeting Minutes*
- . February Payment Request memo dated March 5, 2011*
- . Public Hearing, Fiscal Year 2013 Budget memo dated March 1, 2012*
- . Executive Director's Report memo dated March 7, 2012*
- . FY2011 Audit memo dated March 7, 2012*



April 11, 2012 Agency Board Meeting Minutes

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
BOARD OF DIRECTORS MEETING
MINUTES**

April 11, 2012

I. Call To Order

Board Chairman Van Dusen called the regular meeting of the Agency to order at 6:01 p.m. at Oakton Community College in Des Plaines.

Attendance

Arlington Heights, William Dixon, Alternate Director
Barrington, Hon. Karen Darch, Director
Buffalo Grove, Hon. Jeffrey Braiman, Director
Elk Grove Village, Hon. James Petri, Alternate Director
Evanston, Wally Bobkiewicz, Alternate Director (6:10)
Glenview, Todd Hileman, Alternate Director
Hoffman Estates, James Norris, Director
Inverness, Curt Carver, Alternate Director
Lincolnwood, Timothy Wiberg, Alternate Director
Morton Grove, Hon. Sheldon Marcus, Director
Mount Prospect, Paul Hoefert, Director
Niles, Hon. Louella Preston, Director
Park Ridge, Hon. Joe Sweeney, Alternate Director
Prospect Heights, Anne Marrin, Alternate Director
Rolling Meadows, Barry Krumstock, Alternate Director
Skokie, Hon. George Van Dusen, Director
Skokie, Albert Rigoni, Alternate Director
South Barrington, Mark Masciola, Director
Wheeling, Jon Sfondilis, Director

Others in Attendance

Dave Van Vooren, Executive Director
Mary Allen, Recycling and Education Director
Cameron Ruen, Marketing Coordinator
Lisa Woody, Administrative Manager
Julian D'Esposito, Agency Counsel, Mayer Brown

Absent

Evanston
Glencoe
Kenilworth



April 11, 2011 Board of Directors Minutes

Palatine
Wilmette
Winnetka

II. Pledge of Allegiance

Chairman George Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

On a motion by Director Hoefert, which was seconded by Alternate Director Petri, a vote was taken and the March 14, 2012 meeting minutes were unanimously approved. There were no questions.

IV. Financial Update

Payment Request – Mr. Norris reported that the Executive Committee approved the March payment request. The March payments were comprised of the following: a total of \$1,041,356.70 with \$968,614.91 for the O&M Fund, \$39,353.91 from the General Fund and \$33,387.88 for the April Estimated Payroll. There were no questions.

Treasurer's Report – Mr. Norris reviewed the Treasurer's Report with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year along with the percent remaining. On a motion by Director Marcus to approve the Treasurer's Report, seconded by Alternate Director Krumstock, a roll call vote was taken and was unanimously approved.

FY2013 Budget– Chairman Van Dusen introduced the budget for approval.

On a motion by Director Norris, which was seconded by Alternate Director Rummel, a vote was taken and the FY2013 Budget was approved with 16 aye votes and 1 nay vote. There were no questions.

V. Executive Session - None

VI. New Business

Matters Arising Out of Executive Session – None

VII. Executive Director's Report

Evanston Alternate Director Bobkiewicz entered the meeting.

March Report – Mr. Van Vooren highlighted that the Statements of Economic Interest are to be filed electronically to the county this year with information to do so. He informed the board that notices for updated appointing resolutions for the Board of Directors would be sent out shortly.



April 11, 2011 Board of Directors Minutes

April's Informational Publications – Mr. Van Vooren brought attention to the most recent Agency publications including the *April Environmental Awareness Calendar*, the *Recycling Etc.* newsletter and the *Eco-Landscaping Guide*. He added that the *Eco-Landscaping Guide* was new this year and provides alternative to chemicals for the lawn.

VIII. Old Business – None

IX. Adjournment

There being no further business, Director Norris made a motion, seconded by Alternate Director Carver to adjourn the meeting at 6:11 p.m.

MOTION TO APPROVE FEBRUARY TREASURER'S REPORT

AYES

NAYS

ABSENT

- Arlington Heights
- Barrington
- Buffalo Grove
- Elk Grove Village
- Glenview
- Inverness
- Lincolnwood
- Hoffman Estates
- Morton Grove
- Mount Prospect
- Niles
- Park Ridge
- Prospect Heights
- Rolling Meadows
- Skokie
- South Barrington
- Wheeling

- Evanston
- Glencoe
- Kenilworth
- Palatine
- Wilmette
- Winnetka



April 11, 2011 Board of Directors Minutes

MOTION TO APPROVE THE FY2013 BUDGET

AYES

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Inverness
Lincolnwood
Hoffman Estates
Morton Grove
Mount Prospect
Niles
Park Ridge
Prospect Heights
Rolling Meadows
Skokie
South Barrington
Wheeling

NAYS

Glenview

ABSENT

Evanston
Glencoe
Kenilworth
Palatine
Wilmette
Winnetka

Material included in the Board of Directors packet for April 11, 2012:

- . March 14, 2012 Meeting Minutes*
- . March Payment Request memo dated April 4, 2012*
- . Fiscal Year 2013 Budget*
- . Executive Director's Report memo dated April 6, 2012*