



SWANCC Waste Reduction Grant Application

Attach additional pages as needed.

Applicant Information

Name of school: _____

School address (street, city, zip): _____

School telephone: _____ School website: _____

Contact person: _____ Title: _____

Contact telephone: _____ Contact email: _____

Project Overview

Title, brief description, and goals of the project: _____

Budget: What equipment/resources will be purchased? Please list each item and it's cost. _____

Describe implementation of the project: _____



SWANCC Waste Reduction Grant Application Continued

Education and Training

How will staff and students be made aware of the project? _____

How will the materials be promoted? _____

Who is responsible for maintaining and tracking use of the materials? _____

Timeline

Please outline your timeline and milestones for implementation. (Note that projects are typically implemented within 4 months of grant award.) _____

Metrics

How will the successes and challenges of this project be tracked, including qualitative and quantitative metrics? _____



SWANCC Waste Reduction Grant Agreement to Terms

Terms (Please check each box to agree with the terms below.)

Schools must be in a SWANCC member community.

Applications must be complete. Incomplete applications will not be considered.

Maximum reimbursement of funds provided by the SWANCC Waste Reduction Grant is \$500.

Purchased items must be preapproved by SWANCC under grant guidelines.

Schools must initially purchase the approved item(s). SWANCC will provide reimbursement within 30-60 days of receiving the receipts - all must be submitted together. SWANCC will provide a form to accompany receipts.

Reimbursement checks can only be made to the school or PTA/ PTO organization - not to individuals.

Based on availability of SWANCC staff, schools agree to host a SWANCC education presentation before February 23rd. The presentation topic and format will be mutually agreed upon by SWANCC and the school.

Project implementation must be complete by April 20th. (Altered only with prior approval of SWANCC.)

The school agrees to discuss challenges, successes, and potential growth resulting from the project with SWANCC.

Grant recipients agree to provide a brief report on project performance by May 17th. SWANCC will provide a form. Written and photographic documentation is required.

Signature is required by grant applicant and school principal.

Signatures

Signature of Grant Applicant: _____ Date: _____

Printed Name: _____ Title: _____

I support the grant coordinator's efforts and agree to SWANCC's Waste Reduction Grant Terms.

Principal Signature: _____ Date: _____

Printed Name: _____ Title: _____

Submit Application, Signatures, and Agree to Terms

For questions, please contact Theresa Greinig: theresa@swancc.org or (847) 724 9205, extension 212.