



SWANCC Waste Reduction Grant Application

Attach additional pages as needed.

Applicant Information

Name of facility: _____

Facility address (street, city, zip): _____

Facility telephone: _____ Facility website: _____

Contact person: _____ Title: _____

Contact telephone: _____ Contact email: _____

Project Overview

Title, brief description, and goals of the project: _____

Budget: What equipment/resources will be purchased? Please list each item and it's cost. _____

Describe implementation of the project: _____



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Education and Training

How will staff be made aware of the project? _____

How will the materials be promoted to patrons? _____

Who is responsible for maintaining and tracking use of the materials? _____

Timeline

Please outline your timeline and milestones for implementation. (Note that projects are typically implemented within 4 months of grant award.) _____

Metrics

How will the successes and challenges of this project be tracked, including qualitative and quantitative metrics? _____



SWANCC Waste Reduction Grant Agreement to Terms

Terms (Please check each box to agree with the terms below.)

Libraries must be in a [SWANCC member community](#).

Applications must be complete. Incomplete applications will not be considered.

Maximum reimbursement of funds provided by the SWANCC Waste Reduction Grant is \$500.

Purchased items must be preapproved by SWANCC under grant guidelines.

Libraries must initially purchase the approved item(s) and will be reimbursed after the first report is submitted and the education program is scheduled. SWANCC will provide a reimbursement form.

Reimbursement checks can only be made to the facility - not to individuals.

Project implementation must take place within the agreed timeline of the grant award, altered only with prior approval of SWANCC.

The facility agrees to discuss challenges, successes, and potential growth resulting from the project with SWANCC.

Grant recipients agree to provide a brief report on project performance 3, 6, and 12 months post implementation. SWANCC will provide a form for written and photographic documentation.

Based on availability of SWANCC staff, recipients agree to host a SWANCC education presentation within 3-months of project implementation. The presentation topic and format will be mutually agreed upon by SWANCC and the recipient.

Signature is required by grant applicant and by direct supervisor.

Signatures

Signature of Grant Applicant: _____ Date: _____

Printed Name: _____ Title: _____

I support the grant coordinator's efforts and agree to SWANCC's Waste Reduction Grant Terms. Supervisor

Signature: _____ Date: _____ Printed

Name: _____ Title: _____

Download first, then click →

Submit Application, Signatures, and Agree to Terms

For questions, please contact Theresa Greinig: theresa@swancc.org or (847) 724-9205, extension 212.