



Executive Committee Meeting

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY  
EXECUTIVE COMMITTEE MEETING MINUTES**

**SWANCC  
77 W. Hintz Road, Suite 200  
Wheeling, IL 60090  
Wednesday, June 26, 2019  
11:30 a.m.**

**I. Call To Order**

Mr. Rummel called the meeting of the Executive Committee to order at 11:42 a.m. A roll call attendance was taken, and a quorum was established.

**Present**

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Hon. John Thill	Trustee	Morton Grove
Jim Norris	Manager	Hoffman Estates
Hon. Karen Darch	President	Barrington
Randall Recklaus	Manager	Arlington Heights
Tim Frenzer	Manager	Wilmette
Raymond Rummel	Manager	Elk Grove Village

**Absent**

Hon. Paul Hoefert	Trustee	Mount Prospect
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Others in Attendance

Hon. George Van Dusen, Mayor, Skokie  
Derke Price, Attorney, Ancel & Glink  
Jason Diliberto, Republic Services  
Dave Van Vooren, SWANCC Executive Director  
Mary Allen, SWANCC Recycling and Education Director  
Lisa Wooddy, SWANCC Assistant to the Executive Director

**Approval of Minutes**

On a motion by Mr. Norris to approve the April 10, 2019 meeting minutes and seconded by Ms. Darch; a vote was taken, and the minutes were unanimously approved.

**II. Financial Update**

April 2019 Payment Request Ratification – Mr. Rummel reviewed the April Payment Request totaling \$905,956.51 and comprised of the following: \$863,103.53 from the Operations Fund and \$42,852.98 for the estimated May payroll.

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May 2019 Payment Request Ratification - Mr. Rummel also reviewed the May Payment Request totaling \$1,402,735.94 and comprised of the following: \$1,373,239.84 from the Operations Fund and \$29,496.10 for the estimated June payroll.

These payment requests were previously approved by email vote.

Mr. Norris made a motion to ratify the April 2019 and May 2019 Payment Requests. Mr. Thill seconded the motion. A vote was taken, and the motion was unanimously approved.

June 2019 Payment Request - Mr. Rummel also reviewed the June Payment Request totaling \$1,012,062.91 and comprised of the following: \$982,566.81 from the Operations Fund and \$29,496.10 for the estimated July payroll.

Mr. Norris made a motion to approve the June Payment Request. Ms. Darch seconded the motion. A vote was taken, and the motion was unanimously approved.

Treasurer's Report and Revenue/Expense Reports for May 2019 – Mr. Rummel asked the committee to review the Treasurer's Report for May 2019. The Treasurer's Report shows a balance of \$1,537,580.77 as of May 31, 2019.

Mr. Recklaus made a motion to approve the May 2019 Treasurer's Report and recommend it to the Board of Directors. Ms. Darch seconded the motion. A vote was taken, and the motion was unanimously approved.

Covenant Release – Mr. Van Vooren reviewed the request by the purchasers for the former balefill property to release the land use easements on the property.

Mr. Recklaus made a motion to recommend to the Board of Directors that they ratify the approval of the release of the easements for the balefill property. Ms. Darch seconded the motion. A vote was taken, and the motion was unanimously approved.

**III. Executive Session – none**

**IV. Glenview Transfer Station (GTS)**

Fuel Tax Increase - Mr. Van Vooren described the impact of the passage of SB-1939, "Transportation Funding Protection", passed this spring on the transfer station costs. Provisions for increasing tipping fees due to tax changes are included in the Agency's contract with Groot Industries.

Mr. Norris made a motion to approve the tipping fee increase, due to increased fuel tax, to \$46.33 for wasted and \$46.60 for yard waste effective July 1, 2019. Mr. Frenzer seconded the motion. A vote was taken, and the motion was unanimously approved.

Mr. Van Vooren reported that deliveries to the transfer station continue to be high, especially on Mondays.

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**V. Old Business - none**

**VI. New Business**

Waste Management acquisition of Advanced Disposal – Mr. Van Vooren reported the Agency had been contacted by the Department of Justice to discuss the impact of the proposed acquisition of Advanced Disposal by Waste Management. The committee discussed the implications of this merger which included concerns about the ownership of landfills and the effect on competition for municipal hauling services. SWALCO has concerns about the acquisition because only one company would own both Lake County landfills, which could adversely effect competition. SWALCO has requested that SWANCC and other waste agencies in the Chicagoland area partner is submitting comments to the Department of Justice.

Mr. Recklaus made a motion to direct the Executive Director and Attorney to draft a letter to the Department of Justice describing the impact on the SWANCC region and suggesting that divestiture of a landfill would have a positive effect on competition in the region. This letter would be reviewed by the Executive Committee and then be presented to the Board of Directors. Mr. Frenzer seconded the motion. A vote was taken, and the motion was unanimously approved.

State of Recycling Presentation – Mary Allen provided a detailed presentation on the current state of the recycling industry.

Second Half FY2019 Program Summary – Mr. Van Vooren reviewed the program summary for the second half of FY2019.

Executive Director's Report – Mr. Van Vooren presented the June status report. He highlighted the completion of the Springfield legislative session and the failure of the plastic bag bill to be adopted during that session.

**VII. Adjournment**

At 1:23 pm., there being no further business, Mr. Recklaus made a motion to adjourn which was seconded by Mr. Frenzer. The motion was unanimously approved.

**MOTION TO APPROVE APRIL 10, 2019 MEETING MINUTES**

AYES

Hon. John Thill  
Mr. James Norris  
Hon. Karen Darch  
Mr. Randall Recklaus  
Mr. Tim Frenzer  
Mr. Raymond Rummel

NAYS

ABSENT

Hon. Paul Hoefert



June 26, 2019 Executive Committee Minutes

**MOTION TO RATIFY APRIL AND MAY 2019 PAYMENT REQUESTS**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		Hon. Paul Hoefert
Mr. James Norris		
Hon. Karen Darch		
Mr. Randall Recklaus		
Mr. Tim Frenzer		
Mr. Raymond Rummel		

**MOTION TO APPROVE JUNE 2019 PAYMENT REQUEST**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		Hon. Paul Hoefert
Mr. James Norris		
Hon. Karen Darch		
Mr. Randall Recklaus		
Mr. Tim Frenzer		
Mr. Raymond Rummel		

**MOTION TO RECOMMEND MAY 2019 TREASURER’S REPORT TO THE  
BOARD OF DIRECTORS**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		Hon. Paul Hoefert
Mr. James Norris		
Hon. Karen Darch		
Mr. Randall Recklaus		
Mr. Tim Frenzer		
Mr. Raymond Rummel		

**MOTION TO RECOMMEND RATIFICATION OF THE APPROVAL OF THE  
COVENANT RELEASE TO THE BOARD OF DIRECTORS**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		Hon. Paul Hoefert
Mr. James Norris		
Hon. Karen Darch		
Mr. Randall Recklaus		
Mr. Tim Frenzer		
Mr. Raymond Rummel		



June 26, 2019 Executive Committee Minutes

**MOTION TO APPROVE THE FY2020 TIPPING FEE INCREASE DUE TO  
INCREASE IN FULE TAX**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		Hon. Paul Hoefert
Mr. James Norris		
Hon. Karen Darch		
Mr. Randall Recklaus		
Mr. Tim Frenzer		
Mr. Raymond Rummel		

**MOTION TO DIRECT EXECUTIVE DIRECTOR AND ATTORNEY TO DRAFT  
A LETTER TO DEPARTMENT OF JUSTICE DISCRIBING POSSIBLE IMPACT  
OF WASTE MANAGEMENT/ADVANCED MERGER ON SWANCC REGION**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		Hon. Paul Hoefert
Mr. James Norris		
Hon. Karen Darch		
Mr. Randall Recklaus		
Mr. Tim Frenzer		
Mr. Raymond Rummel		

**MOTION TO ADJOURN**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		Hon. Paul Hoefert
Hon. Karen Darch		Mr. James Norris
Mr. Randall Recklaus		
Mr. Tim Frenzer		
Mr. Raymond Rummel		

*Material included in the Executive Committee packet for June 26, 2019:*

- . *April 10, 2019 Meeting Minutes*
- . *April 2019 Payment Request memo dated April 25, 2019*
- . *May 2019 Payment Request memo dated May 17, 2019*
- . *June 2019 Payment Request memo dated June 21, 2019*
- . *May 2019 Treasurer’s Report and Budget Document*
- . *Release of Easement Associated with 2001 Land Sales memo dated June 18, 2019*
- . *Groot Industries Request for Fuel Adjustment memo dated June 19, 2019*
- . *Waste Management and Advanced Disposal potential acquisition memo dated June 19, 2019*
- . *Recycling Presentation Slides*
- . *Program Summary for November 2018-April 2019 memo dated June 11, 2019*
- . *Monthly Status Report memo dated June 20, 2019*



Executive Committee Meeting

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY  
EXECUTIVE COMMITTEE MEETING MINUTES**

**SWANCC  
77 W. Hintz Road, Suite 200  
Wheeling, IL 60090  
Wednesday, September 25, 2019  
11:30 AM**

**I. Call To Order**

Mr. Rummel called the meeting of the Executive Committee to order at 11:42 AM. A roll call attendance was taken, and a quorum was established.

**Present**

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Tim Frenzer	Manager	Wilmette
Hon. John Thill	Trustee	Morton Grove
Jim Norris	Manager	Hoffman Estates
Raymond Rummel	Manager	Elk Grove Village

**Absent**

Hon. Karen Darch	President	Barrington
Hon. Paul Hoefert	Trustee	Mount Prospect
Randall Recklaus	Manager	Arlington Heights

Others in Attendance

Hon. George Van Dusen, Mayor, Skokie  
Derke Price, Attorney, Ancel & Glink  
Dave Van Vooren, SWANCC Executive Director  
Mary Allen, SWANCC Recycling and Education Director  
Lisa Woodydy, SWANCC Assistant to the Executive Director

**Approval of Minutes**

On a motion by Mr. Frenzer to approve the August 14, 2019 meeting minutes and seconded by Mr. Norris; a vote was taken, and the minutes were unanimously approved.

**II. Financial Update**

August 2019 Payment Request Ratification – Mr. Van Vooren reviewed the July Payment Request totaling \$1,030,566.18 and comprised of the following: \$1,001,070.08 from the Operations Fund and \$29,496.10 for the estimated September payroll. This payment request was previously approved by email vote.



September 25, 2019 Executive Committee Minutes

Mr. Frenzer made a motion to ratify the August 2019 Payment Request. Mr. Thill seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

September 2019 Payment Request - Mr. Van Vooren also reviewed the September Payment Request totaling \$967,288.86 and comprised of the following: \$937,792.76 from the Operations Fund and \$29,496.10 for the estimated October payroll.

Mr. Frenzer made a motion to approve the September 2019 Payment Request. Mr. Norris seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

Treasurer's Report and Revenue/Expense Reports for August 2019 – Mr. Van Vooren asked the committee to review the Treasurer's Report for August 2019. The Treasurer's Report shows a balance of \$1,706,301.46 as of August 31, 2019.

Mr. Frenzer made a motion to approve the August 2019 Treasurer's Report and recommend it to the Board of Directors. Mr. Norris seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

**III. Executive Session – none**

**IV. Glenview Transfer Station (GTS)**

GTS Maintenance - Mr. Van Vooren reported the paving project is scheduled to begin on Saturday 9/28/19. An application for a grant for the lighting upgrade has been submitted to ComEd and he is awaiting their decision. Mr. Van Vooren has begun the discussion of the proposed cost sharing for the misting project with Groot, but an arrangement has not been made.

**V. Old Business**

Waste Management /Advanced Disposal Merger – Mr. Van Vooren, along with representatives from SWALCO and their attorney traveled to Washington, D.C. on September 24 to discuss the effects the acquisition will have on market and structural capacity of disposal and transfer stations in Chicagoland. The DOJ was receptive to their concerns and will continue to seek input as this process moves forward.

COM-2 2020 Electronics Recycling Contract – Mr. Van Vooren has confirmed with the clearing house that the Agency collection sites for electronics collection have been renewed for 2020. COM2 Recycling is willing to maintain all existing terms included in the current contract including dates for one-day events scheduled in 2020.

Mr. Norris made a motion to authorize the Executive Director to enter into a contract with COM2 Recycling for e-waste recycling for residentially generated material for the period of January 1, 2020 thru December 31, 2020. Mr. Thill seconded the motion. A roll call vote was taken, and the motion was unanimously approved.



September 25, 2019 Executive Committee Minutes

**VI. New Business**

Executive Director’s Report – Mr. Van Vooren presented his status report highlighting discussions with Waste Management on the recently approved Illinois fuel tax increase and extension of Patriot Acres permit application with IEPA.

**VII. Adjournment**

At 12:13PM, there being no further business, Mr. Norris made a motion to adjourn which was seconded by Mr. Frenzer. The motion was unanimously approved.

**MOTION TO APPROVE AUGUST 14, 2019 MEETING MINUTES**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Mr. Tim Frenzer		Hon. Karen Darch
Hon. John Thill		Hon. Paul Hoefert
Mr. James Norris		Mr. Randall Recklaus
Mr. Raymond Rummel		

**MOTION TO RATIFY AUGUST 2019 PAYMENT REQUEST**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Mr. Tim Frenzer		Hon. Karen Darch
Hon. John Thill		Hon. Paul Hoefert
Mr. James Norris		Mr. Randall Recklaus
Mr. Raymond Rummel		

**MOTION TO APPROVE SEPTEMBER 2019 PAYMENT REQUEST**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Mr. Tim Frenzer		Hon. Karen Darch
Hon. John Thill		Hon. Paul Hoefert
Mr. James Norris		Mr. Randall Recklaus
Mr. Raymond Rummel		

**MOTION TO RECOMMEND AUGUST 2019 TREASURER’S REPORT TO THE  
BOARD OF DIRECTORS**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Mr. Tim Frenzer		Hon. Karen Darch
Hon. John Thill		Hon. Paul Hoefert
Mr. James Norris		Mr. Randall Recklaus
Mr. Raymond Rummel		



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**MOTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER IN TO A  
CONTRACT WITH COM2 RECYCLING FOR 2020 ELECTRONICS RECYCLING**

AYES

Mr. Tim Frenzer  
Hon. John Thill  
Mr. James Norris  
Mr. Raymond Rummel

NAYS

ABSENT

Hon. Karen Darch  
Hon. Paul Hoefert  
Mr. Randall Recklaus

**MOTION TO ADJOURN**

AYES

Mr. Tim Frenzer  
Hon. John Thill  
Mr. James Norris  
Mr. Raymond Rummel

NAYS

ABSENT

Hon. Karen Darch  
Hon. Paul Hoefert  
Mr. Randall Recklaus

*Material included in the Executive Committee packet for August 14, 2019:*

- . August 14, 2019 Meeting Minutes*
- . August 2019 Payment Request memo dated August 23, 2019*
- . September 2019 Payment Request memo dated September 17, 2019*
- . August 2019 Treasurer’s Report and Budget Document*
- . Update on Waste Management Acquisition of Advanced Disposal memo dated September 17, 2019*
- . E-Waste Recycling Contract 2020-COM2 Recycling memo dated September 17, 2019*
- . Monthly Status Report memo dated September 16, 2019*



Executive Committee Meeting

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY  
EXECUTIVE COMMITTEE MEETING MINUTES**

**Oakton Community College  
Conference Center, Room 1625  
1600 East Golf Road, Des Plaines, IL 60016  
Wednesday, October 16, 2019  
5:30 PM**

**I. Call To Order**

Mr. Rummel called the meeting of the Executive Committee to order at 5:35 PM. A roll call attendance was taken, and a quorum was established.

**Present**

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Hon. John Thill	Trustee	Morton Grove
Jim Norris	Manager	Hoffman Estates
Hon. Paul Hoefert	Trustee	Mount Prospect
Tim Frenzer	Manager	Wilmette
Randall Recklaus	Manager	Arlington Heights
Hon. Karen Darch	President	Barrington
Raymond Rummel	Manager	Elk Grove Village

**Absent**

none

Others in Attendance

- Hon. George Van Dusen, Mayor, Skokie
- Derke Price, Attorney, Ancel & Glink
- Dave Van Vooren, SWANCC Executive Director
- Lisa Woody, SWANCC Assistant to the Executive Director
- Ralph Czerwinski, Morton Grove (5:39 PM)
- Sam Trakas, Inverness (5:40 PM)
- Barry Krumstok, Rolling Meadows (5:47 PM)

**Approval of Minutes**

On a motion by Mr. Frenzer to approve the September 25, 2019 meeting minutes and seconded by Mr. Thill; a vote was taken, and the minutes were unanimously approved.

Mr. Van Vooren suggested that the November 27, 2019 Executive Committee meeting be moved to 5PM on December 11, 2019 prior to the Board of Directors meeting. Also, he asked for flexibility to move Executive Committee meetings without extended discussions on the agenda to prior to the Board of Directors meeting whenever possible to more efficiently use the time of the members. The

October 16, 2019 Executive Committee Minutes

Committee agreed and will keep time available in their schedules before the Board of Directors Meeting time to accommodate those changes to the current calendar.

**II. Financial Update**

FY2021 Budget Timeline – Mr. Van Vooren reviewed the timeline for the FY2021 Budget. After discussion, it was decided to combine the Public Hearing, scheduled for March and the Adoption of the Budget scheduled for April to a single date. Staff will update the schedule and send it out to members.

**III. Executive Session**

Mr. Norris made a motion to approve the recommendation of the Executive Director and council to not release the reviewed executive session minutes and that there is still cause to hold them confidential. Mr. Recklaus seconded the motion. A vote was taken, and the motion was unanimously approved.

**IV. Glenview Transfer Station**

Mr. Van Vooren reported the GTS is running well. The activity has been slow but is expected to pick up as we move into leaf season.

**V. Old Business – None**

**VI. New Business**

Insurance Renewal – Mr. Van Vooren recommended based on information provided by the agencies broker, Ms. Steiner, that the Agency renew the current insurance coverage for general liability, excess liability, and workers compensation. The cost of this coverage would be below the amount allocated in the FY2020 budget by \$6,145.

Mr. Hoefert made a motion to enter into a one-year contract with Illinois Counties Risk Management Trust for the general liability, excess liability, and workers compensation coverage for 2020. Ms. Darch seconded the motion. A vote was taken, and the motion was unanimously approved.

Executive Director's Report – Mr. Van Vooren presented his status report highlighting changes in the Agencies health insurance, an update on the Patriot Acres permit process, and discussions with the Department of Justice on the Waste Management acquisition of Advanced Disposal.

**VII. Adjournment**

At 5:50 PM, there being no further business, Mr. Hoefert made a motion to adjourn which was seconded by Mr. Frenzer. The motion was unanimously approved.



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**MOTION TO APPROVE OCTOBER 16, 2019 MEETING MINUTES**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Mr. Tim Frenzer		
Hon. John Thill		
Mr. James Norris		
Hon. Paul Hoefert		
Mr. Tim Frenzer		
Mr. Randall Recklaus		
Hon. Karen Darch		
Mr. Raymond Rummel		

**MOTION TO NOT RELEASE HISTORICAL EXECUTIVE SESSION MINUTES**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Mr. Tim Frenzer		
Hon. John Thill		
Mr. James Norris		
Hon. Paul Hoefert		
Mr. Tim Frenzer		
Mr. Randall Recklaus		
Hon. Karen Darch		
Mr. Raymond Rummel		

**MOTION TO ENTER INTO ONE-YEAR CONTRACT WITH ILLINOIS COUNTIES  
RISK MANAGEMENT TRUST FOR INSURANCE COVERAGE FOR 2020**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Mr. Tim Frenzer		
Hon. John Thill		
Mr. James Norris		
Hon. Paul Hoefert		
Mr. Tim Frenzer		
Mr. Randall Recklaus		
Hon. Karen Darch		
Mr. Raymond Rummel		



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**MOTION TO ADJOURN**

AYES

Mr. Tim Frenzer  
Hon. John Thill  
Mr. James Norris  
Hon. Paul Hoefert  
Mr. Tim Frenzer  
Mr. Randall Recklaus  
Hon. Karen Darch  
Mr. Raymond Rummel

NAYS

ABSENT

*Material included in the Executive Committee packet for October 16, 2019:*

- . September 25, 2019 Meeting Minutes*
- . Fiscal Year 2021 Budget Timeline memo dated October 1, 2019*
- . 2020 General Liability, Excess Liability, and Workers Compensation Renewal memo dated October 9, 2019*
- . Monthly Status Report memo dated October 10, 2019*



Executive Committee Meeting

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY  
EXECUTIVE COMMITTEE MEETING MINUTES**

**Oakton Community College  
Conference Center, Room 1606  
1600 East Golf Road, Des Plaines, IL 60016  
Wednesday, December 11, 2019  
5:00 PM**

**I. Call To Order**

Mr. Rummel called the meeting of the Executive Committee to order at 5:08 PM. A roll call attendance was taken, and a quorum was established.

**Present**

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Hon. John Thill	Trustee	Morton Grove
Hon. Paul Hoefert	Trustee	Mount Prospect
Tim Frenzer	Manager	Wilmette
Randall Recklaus	Manager	Arlington Heights
Hon. Karen Darch	President	Barrington
Jim Norris	Manager	Hoffman Estates
Raymond Rummel	Manager	Elk Grove Village

**Absent**

none

Others in Attendance

- Hon. George Van Dusen, Mayor, Skokie
- Greg Jones, Attorney, Ancel & Glink
- Dave Van Vooren, SWANCC Executive Director
- Mary Allen, SWANCC Recycling and Education Director
- Lisa Woodydy, SWANCC Assistant to the Executive Director
- Steven Saunders, Public Works Director, Winnetka
- Mike Brink, Waste Management
- Barry Krumstok -5:26pm
- Ralph Czerwinski – 5:29pm
- Joe Abbate - 5:42pm
- John Jekot – 5:49pm

**Approval of Minutes**

On a motion by Mr. Frenzer to approve the October 16, 2019 meeting minutes and seconded by Mr. Thill, a vote was taken, and the minutes were unanimously approved.



December 11, 2019 Executive Committee Minutes

## **II. Financial Update**

October and November 2019 Payment Request Ratification – Mr. Van Vooren reviewed the October 2019 Payment Request totaling \$1,024,062.11 and comprised of the following: \$979,817.96 from the Operations Fund and \$44,244.15 for the estimated November payroll. This payment request was previously approved by email vote.

Mr. Van Vooren reviewed the November 2019 Payment Request totaling \$1,017,472.31 and comprised of the following: \$987,976.21 from the Operations Fund and \$29,496.10 for the estimated December payroll. This payment request was previously approved by email vote.

Mr. Norris made a motion to ratify the October and November 2019 Payment Requests. Mr. Recklaus seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

Treasurer's Report and Revenue/Expense Reports for October 2019 – Mr. Van Vooren asked the committee to review the Treasurer's Report for October 2019. The Treasurer's Report shows a balance of \$1,643,132.89 as of October 31, 2019.

Ms. Darch made a motion to approve the October 2019 Treasurer's Report and recommend it to the Board of Directors. Mr. Hoefert seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

FY2021 Draft Budget – Mr. Van Vooren presented the first draft of the FY2021 Budget. He noted that staff has continued to address the maintenance report completing many repairs including additional asphalt and potential lighting with assistance of ComEd's energy grant in FY2021. He has updated long range plan through FY2024 with new Member tonnage and Groot fees. The primary increase in the FY2021 Budget is the CPI increase. The draft projected tipping fee for FY2021 is \$49.15 including a committed tonnage increase of 1.1%, an estimated CPI of 3%, and \$50K additional maintenance. The total expenses for FY2021 are just over \$12 million. The administration budget includes an increase for additional personnel to facilitate Mr. Van Vooren's transition, a possible increase due to a change in health insurance, funds to update the Agency website, and possible litigation for landfill site. The environmental stewardship budget reflects a continued high demand for services. There has been a decrease in the weight of electronics collected but there still a high number of residents participating in the program. The education and outreach budget provides the Agency a role as leader in sustainability which has high impact for a relatively low cost. The Recycling Incentive Program (RIP) remains viable because members are able to route their recycling to Groot at lower cost. Mr. Norris asked if there was an error on the Long-Range Plan in that the Host Fee expense is fixed. Mr. Van Vooren will review this item.

A second draft of the FY2021 Budget will be presented to the Executive Committee at the January meeting and to the Board of Directors in February. A Public Hearing and adoption of the Budget Ordinance is scheduled for April.

## **III. Executive Session - none**



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**IV. Glenview Transfer Station - none**

**V. Old Business**

Des Plaines Landfill Permit – Mr. Rummel voiced concerns about the environmental issues stemming from the Des Plaines landfill discovered during the permit review process as well as the appearance of objecting to the changes to the Des Plaines Landfill site due to not wanting increased competition from Patriot Acres Compost Facility. Mr. Van Vooren stated that the Des Plaines landfill is not lined and does not meet current requirements for a new landfill. It would not be prudent to ignore the knowledge of current pollution learned from the Agency’s research on Patriot Acres permit. The Agency attorney has indicated that the Village of Glenview and the Agency could bring an “enforcement complaint” before the Pollution Control Board (PCB) alleging the failure of the landfill operator and owner to remediate the existing conditions and further alleging that the IEPA’s permits to construct the compost facility constitute a threat to prolong and increase those conditions. Should this action be pursued, the Agency would need support from both Aptim and Ancel Glink in preparing the action. After discussion, the Committee agreed to recommend to the Board of Directors that the Agency co-file a complaint with the Village of Glenview to the PCB and to contact the Archdiocese to share the information learned on current pollution from their property.

Mr. Frenzer made a motion that the Executive Committee recommend to the Board of Directors that the Agency co-file with the Village of Glenview an enforcement action to address the current and threatened violations at the Des Plaines landfill based upon the budget supplied by the principal consultants. Ms. Darch seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

**VI. New Business**

Village of Winnetka Request to Review PUA – Mr. Van Vooren reviewed a request from Winnetka to remove their commercial waste from the Project Use Agreement (PUA). This is a unique situation because Winnetka currently hauls both commercial and residential waste. Winnetka would like to have a commercial franchise, but new state regulations require delay of 4.5 years to start collection. Mr. Norris added, why not let market handle commercial? Mr. Van Vooren stated because the PUA requires garbage be taken to GTS and due to the small size of the commercial accounts there is no economy of scale. In addition, it would be difficult to regulate what gets charged to Winnetka if a private hauler was comingling waste. Previous requests to make changes to the PUA have been denied because of the Agency’s remaining debt at the time. The Committee agreed to table this discussion until the January meeting and asked Mr. Van Vooren for further information.

Executive Director’s Report – Mr. Van Vooren presented his status report.

**VII. Adjournment**

At 6:16PM, there being no further business, Mr. Norris made a motion to adjourn which was seconded by Ms. Darch. The motion was unanimously approved.



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**MOTION TO APPROVE OCTOBER 16, 2019 MEETING MINUTES**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Hon. Paul Hoefert		
Mr. Tim Frenzer		
Mr. Randall Recklaus		
Hon. Karen Darch		
Mr. James Norris		
Mr. Raymond Rummel		

**MOTION TO RADIFY OCOTBER AND NOVEMBER 2019 PAYMENT REQUESTS**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Hon. Paul Hoefert		
Mr. Tim Frenzer		
Mr. Randall Recklaus		
Hon. Karen Darch		
Mr. James Norris		
Mr. Raymond Rummel		

**MOTION TO FORWARD OCTOBER 2019 TREASURER’S REPORT TO  
THE BOARD OF DIRECTORS**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Hon. Paul Hoefert		
Mr. Tim Frenzer		
Mr. Randall Recklaus		
Hon. Karen Darch		
Mr. James Norris		
Mr. Raymond Rummel		



December 11, 2019 Executive Committee Minutes

**MOTION TO RECOMMEND THAT THE BOARD OF DIRECTORS CO-FILE AN  
ENFORCEMENT ACTION TO ADDRESS VIOLATIONS  
AT THE DES PLAINES LANDFILL**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Hon. Paul Hoefert		
Mr. Tim Frenzer		
Mr. Randall Recklaus		
Hon. Karen Darch		
Mr. James Norris		
Mr. Raymond Rummel		

**MOTION TO ADJOURN**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Hon. Paul Hoefert		
Mr. Tim Frenzer		
Mr. Randall Recklaus		
Hon. Karen Darch		
Mr. James Norris		
Mr. Raymond Rummel		

*Material included in the Executive Committee packet for December 11, 2019:*

- . *October 16, 2019 Meeting Minutes*
- . *October 2019 Payment Request memo dated October 18, 2019*
- . *November 2019 Payment Request memo dated November 22, 2019*
- . *October 31, 2019 Treasurer's Report*
- . *FY2021 Draft Budget memo dated December 4, 2019*
- . *Update Patriot Acres Compost Facility, IEPA Permit Approval memo dated December 4, 2019*
- . *Village of Winnetka Request to Review Project Use Agreement Waste Deliveries memo dated November 5, 2019*
- . *Timothy Frenzer's Retirement Announcement letter dated November 27, 2019*
- . *FY2020 Programs and Outreach Summary, May through October 2019 memo dated December 8, 2019*
- . *Monthly Status Report memo dated December 5, 2019*



Executive Committee Meeting

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY  
EXECUTIVE COMMITTEE MEETING MINUTES**

**Oakton Community College  
Conference Center, Room 1605  
1600 East Golf Road, Des Plaines, IL 60016  
Wednesday, January 15, 2020  
5:30 PM**

**I. Call To Order**

Mr. Rummel called the meeting of the Executive Committee to order at 5:35 PM. A roll call attendance was taken, and a quorum was established.

**Present**

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Hon. John Thill	Trustee	Morton Grove
Hon. Karen Darch	President	Barrington
Jim Norris	Manager	Hoffman Estates
Tim Frenzer	Manager	Wilmette
Randall Recklaus	Manager	Arlington Heights
Hon. Paul Hoefert	Trustee	Mount Prospect
Raymond Rummel	Manager	Elk Grove Village

**Absent**

none

Others in Attendance

Hon. George Van Dusen, Mayor, Skokie  
Greg Jones, Attorney, Ancel & Glink  
Dave Van Vooren, SWANCC Executive Director  
Mary Allen, SWANCC Recycling and Education Director  
Lisa Wooddy, SWANCC Assistant to the Executive Director  
Steven Saunders, Public Works Director, Winnetka

**Approval of Minutes**

On a motion by Mr. Thill to approve the December 11, 2019 meeting minutes and seconded by Mr. Recklaus, a vote was taken, and the minutes were unanimously approved.

**II. Financial Update**

December 2019 Payment Request Ratification – Mr. Van Vooren reviewed the December 2019 Payment Request totaling \$916,505.41 and comprised of the following: \$887,009.31 from the Operations Fund and \$29,496.10 for the estimated January 2020 payroll. This payment request was previously approved by email vote.



January 15, 2020 Executive Committee Minutes

Mr. Hofert made a motion to ratify the December 2019 Payment Request. Ms. Darch seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

Treasurer's Report and Revenue/Expense Reports for November 2019 – Mr. Van Vooren asked the committee to review the Treasurer's Report for November 2019. The Treasurer's Report shows a balance of \$1,601,580.37 as of November 30, 2019.

Ms. Darch made a motion to approve the November 2019 Treasurer's Report and recommend it to the Board of Directors. Mr. Thill seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

FY2021 Draft Budget – After a discussion of the streamlining of the budget process it was suggested that the bylaws be reviewed to find other ways to make the Agency more efficient. Mr. Recklaus, Mr. Rummel, and Ms. Darch volunteered to be on an Ad Hoc committee to review the bylaws.

Mr. Van Vooren presented the second draft of the FY2021 Budget. After a review of commercial revenue, it was increased in this draft by \$50,000. The draft projected tipping fee for FY2021 is \$48.52 including a committed tonnage increase of 1.1%, a CPI increase of 2.2%, and inclusion of funding for the transition of the executive director. This is an increase in the tipping fee of \$0.83 per ton (1.72%) above the FY2020 Budget rate.

A Public Hearing and adoption of the Budget Ordinance is scheduled for April.

Mr. Hofert made a motion to recommend the FY2021 Budget to the Board of Directors. Mr. Recklaus seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

**III. Executive Session - none**

**IV. Glenview Transfer Station - none**

**V. Old Business**

Des Plaines Landfill Enforcement Update – Mr. Van Vooren informed the committee that staff is working with Aptim and Ancel Gink in preparation of the enforcement action. Efforts are being coordinated with the Village of Glenview so not to duplicate efforts. He anticipates the action should be ready for submission by early spring. After the data has been reviewed, in coordination with Glenview, the Agency is contacting the Cook County Forest Preserve, the Archdiocese of Chicago, and area elected representatives to share our findings with them.

Village of Winnetka Request to Review PUA – Mr. Van Vooren reviewed a request from Winnetka to remove their commercial waste from the Project Use Agreement (PUA). This is a unique situation because Winnetka currently hauls both commercial and residential waste. Winnetka would like to have a commercial franchise, but new state regulations require delay of 4.5 years to start collection. Mr. Van Vooren also stated there are difficulties in allowing the market to dictate service because the PUA requires trash be taken to GTS and due to the small size of the commercial accounts there is no



January 15, 2020 Executive Committee Minutes

economy of scale. In addition, it would be difficult to regulate what gets charged to Winnetka if a private hauler was comingling waste. Previous requests to make changes to the PUA have been denied because of the Agency’s remaining debt at the time of the request.

About half of SWANCC communities bring multifamily as part of their PUAs, by both single and multiple haulers. Nine members have commercial franchises, but none include commercial waste in their PUAs except Winnetka. The fiscal impact on the Agency budget of removing Winnetka’s commercial waste would be \$1110 loss in revenue.

Mr. Norris made a motion to recommend to the Board of Directors to amend Winnetka’s PUA for the Village to be able to remove itself from the collection of commercial waste in the village. Ms. Darch seconded the motion. A roll call vote was taken, and the motion was unanimously approved

**VI. New Business**

Executive Director’s Report – Mr. Van Vooren presented his status report. He highlighted Item B stating that the Agency has received a check from IMET for 58% of funds recovered of the \$4982 initially lost. He also commented on Item G following a question by Ms. Darch. Waste Management had suggested to the DOJ that SWANCC could to take all other commercial waste in area. Mr. Van Vooren assured the committee that he told the DOJ that the Agency’s priority is its Member’s waste, then commercial waste, before any hauler waste is processed. Waste Management is working hard not to have to divest any assets in the Chicagoland area.

**VII. Adjournment**

At 6:04 PM, there being no further business, Mr. Hofert made a motion to adjourn which was seconded by Ms. Darch. The motion was unanimously approved.

**MOTION TO APPROVE DECEMBER 11, 2019 MEETING MINUTES**

AYES

Hon. John Thill  
Hon. Karen Darch  
Mr. James Norris  
Mr. Tim Frenzer  
Mr. Randall Recklaus  
Hon. Paul Hoefert  
Mr. Raymond Rummel

NAYS

ABSENT



January 15, 2020 Executive Committee Minutes

**MOTION TO RADIFY DECEMBER 2019 PAYMENT REQUEST**

AYES

NAYS

ABSENT

Hon. John Thill  
Hon. Karen Darch  
Mr. James Norris  
Mr. Tim Frenzer  
Mr. Randall Recklaus  
Hon. Paul Hoefert  
Mr. Raymond Rummel

**MOTION TO FORWARD NOVEMBER 2019 TREASURER’S REPORT TO  
THE BOARD OF DIRECTORS**

AYES

NAYS

ABSENT

Hon. John Thill  
Hon. Karen Darch  
Mr. James Norris  
Mr. Tim Frenzer  
Mr. Randall Recklaus  
Hon. Paul Hoefert  
Mr. Raymond Rummel

**MOTION TO RECOMMEND THAT THE BOARD OF DIRECTORS CO-FILE AN  
ENFORCEMENT ACTION TO ADDRESS VIOLATIONS  
AT THE DES PLAINES LANDFILL**

AYES

NAYS

ABSENT

Hon. John Thill  
Hon. Karen Darch  
Mr. James Norris  
Mr. Tim Frenzer  
Mr. Randall Recklaus  
Hon. Paul Hoefert  
Mr. Raymond Rummel



January 15, 2020 Executive Committee Minutes

**MOTION TO ADJOURN**

AYES

Hon. John Thill  
Hon. Karen Darch  
Mr. James Norris  
Mr. Tim Frenzer  
Mr. Randall Recklaus  
Hon. Paul Hoefert  
Mr. Raymond Rummel

NAYS

ABSENT

*Material included in the Executive Committee packet for January 15, 2020:*

- . December 11, 2019 Meeting Minutes*
- . December 2019 Payment Request memo dated December 17, 2019*
- . November 30, 2019 Treasurer's Report*
- . FY2021 Draft Budget memo dated January 6, 2020*
- . Des Plaines Landfill Enforcement Update memo dated January 8, 2020*
- . Village of Winnetka Request to Review PUA Waste Deliveries memo dated December 26, 2019*
- . Monthly Status Report memo dated January 7, 2020*



**Executive Committee Meeting**

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY  
EXECUTIVE COMMITTEE MEETING MINUTES**

**SWANCC Office  
77 West Hintz Road, Suite 200,  
Wheeling, IL 60090  
Wednesday, February 26, 2020  
11:30 AM**

**I. Call To Order**

Mr. Rummel called the meeting of the Executive Committee to order at 11:33 AM. A roll call attendance was taken, and a quorum was established.

**Present**

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Hon. John Thill	Trustee	Morton Grove
Jim Norris	Manager	Hoffman Estates
Randall Recklaus	Manager	Arlington Heights
Hon. Karen Darch	President	Barrington
Raymond Rummel	Manager	Elk Grove Village

**Absent**

Hon. Paul Hoefert	Trustee	Mount Prospect
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Others in Attendance

Hon. George Van Dusen, Mayor, Skokie  
Greg Jones, Attorney, Ancel & Glink  
Mike Brink, Waste Management  
Dave Van Vooren, SWANCC Executive Director  
Mary Allen, SWANCC Recycling and Education Director  
Lisa Woody, SWANCC Assistant to the Executive Director

**Approval of Minutes**

On a motion by Mr. Recklaus to approve the January 15, 2020 meeting minutes and seconded by Mr. Norris, a vote was taken, and the minutes were unanimously approved.

**II. Financial Update**

February 2020 Payment Request □ Mr. Van Vooren reviewed the February 2020 Payment Request totaling \$1,039,937.06 and comprised of the following: \$1,010,440.96 from the Operations Fund and \$29,496.10 for the estimated March 2020 payroll.

Ms. Darch made a motion to approve the February 2020 Payment Request. Mr. Thill seconded the motion. A roll call vote was taken, and the motion was unanimously approved.



**February 26, 2020 Executive Committee Minutes**

Treasurer's Report and Revenue/Expense Reports for January 2020 □ Mr. Van Vooren asked the committee to review the Treasurer's Report for January 2020. The Treasurer's Report shows a balance of \$1,514,519.93 as of January 31, 2020.

Mr. Thill made a motion to approve the January 2020 Treasurer's Report and recommend it to the Board of Directors. Mr. Recklaus seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

Financial Audit Services for FY2020-FY2022 □ Sikich, the Agency's current financial auditing firm, has completed their three-year contract. Based upon the quality of their work, Mr. Van Vooren asked Mr. Savio of Sikich for a proposal for an additional three-year service contract. The proposal included a initial year of service for \$14,750 and two additional years at a 3% increase. After this three-year period the Agency would issue an RFP for audit services. Sikich would be able to submit a bid but would need a completely new team to fulfill the work.

Ms. Darch made a motion to direct the Executive Director to enter into a professional services agreement with Sikich for audit services for the three-year term beginning in FY2020. Mr. Recklaus seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

**III. Executive Session - none**

**IV. Glenview Transfer Station** □ Deliveries to the transfer station have been light in February. The grappler has been taken out of service for preventative maintenance which has slowed the loading process, but it has not been an issue with the low volume. Conversations about the proposed misting system are continuing.

**V. Old Business**

Material Recovery Facility Study 2019 □ Mr. Van Vooren reviewed the Material Recovery Facility study prepared by Aptim Environmental. The study highlights how the decline in commodity pricing impacted the overall operating value of the curbside single stream recycling. Operating costs have also increased due to high contamination. The recycling component of the Agency's contract with Groot has been an added value to members participating in the program.

**VI. New Business**

Executive Director's Report □ Mr. Van Vooren presented his status report. He highlighted that he is still working on transitioning the Agency's health plan to another member. He also noted that the pharmaceutical take back bill being discussed in Springfield is HB4888. On the matter of the Des Plaines Landfill, he said that Aptim has found sufficient data to file a complaint and meetings will be held with all parties once the information has been assembled.

**VII. Adjournment**

At 12:31 PM, there being no further business, Mr. Recklaus made a motion to adjourn which was seconded by Ms. Darch. The motion was unanimously approved.



February 26, 2020 Executive Committee Minutes

**MOTION TO APPROVE JANUARY 15, 2020 MEETING MINUTES**

<u>AYES</u> Hon. John Thill Mr. James Norris Mr. Randall Recklaus Hon. Karen Darch Mr. Raymond Rummel	<u>NAYS</u>	<u>ABSENT</u> Hon. Paul Hoefert
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**MOTION TO APPROVE FEBRUARY 2020 PAYMENT REQUEST**

<u>AYES</u> Hon. John Thill Mr. James Norris Mr. Randall Recklaus Hon. Karen Darch Mr. Raymond Rummel	<u>NAYS</u>	<u>ABSENT</u> Hon. Paul Hoefert
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**MOTION TO FORWARD JANUARY 2020 TREASURER'S REPORT TO  
THE BOARD OF DIRECTORS**

<u>AYES</u> Hon. John Thill Mr. James Norris Mr. Randall Recklaus Hon. Karen Darch Mr. Raymond Rummel	<u>NAYS</u>	<u>ABSENT</u> Hon. Paul Hoefert
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**MOTION TO DIRECT THE EXECUTIVE DIRECTOR TO ENTER INTO A  
PROFESSIONAL SERVICE AGREEMENT WITH SKIKCH FOR AUDIT SERVICES  
FOR THE THREE-YEAR TERM BEGINNING FY2020**

<u>AYES</u> Hon. John Thill Mr. James Norris Mr. Randall Recklaus Hon. Karen Darch Mr. Raymond Rummel	<u>NAYS</u>	<u>ABSENT</u> Hon. Paul Hoefert
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February 26, 2020 Executive Committee Minutes

**MOTION TO ADJOURN**

AYES

Hon. John Thill  
Mr. James Norris  
Mr. Randall Recklaus  
Hon. Karen Darch  
Mr. Raymond Rummel

NAYS

ABSENT

Hon. Paul Hoefert

*Material included in the Executive Committee packet for February 26, 2020:*

- . January 15, 2020 Meeting Minutes*
- . February 2020 Payment Request memo dated February 21, 2020*
- . January 31, 2020 Treasurer's Report*
- . Material Recovery Facility Study 2019 dated February 18, 2020*
- . Monthly Status Report memo dated February 20, 2020*



**Executive Committee Meeting**

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY  
EXECUTIVE COMMITTEE MEETING MINUTES**

**SWANCC Office  
77 West Hintz Road, Suite 200,  
Wheeling, IL 60090  
Wednesday, March 25, 2020  
11:30 AM**

**I. Call To Order**

Mr. Rummel called the meeting of the Executive Committee to order at 11:33 AM. A roll call attendance was taken, and a quorum was established.

**Present**

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Hon. John Thill	Trustee	Morton Grove
Jim Norris (by phone)	Manager	Hoffman Estates
Randall Recklaus (by phone)	Manager	Arlington Heights
Hon. Karen Darch (by phone)	President	Barrington
Raymond Rummel (by phone)	Manager	Elk Grove Village

**Absent**

Hon. Paul Hoefert	Trustee	Mount Prospect
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Others in Attendance

- Jon Sfondilis, Village Manager, Wheeling (by phone)
- Derke Price, Attorney, Ancel & Glink (by phone)
- Dave Van Vooren, SWANCC Executive Director
- Lisa Woody, SWANCC Assistant to the Executive Director
- Mary Allen, SWANCC Recycling and Education Director (by phone)

Mr. Thill made a motion to allow members to participate by phone. Mr. Recklaus seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

**Approval of Minutes**

On a motion by Mr. Norris to approve the February 26, 2020 meeting minutes and seconded by Mr. Thill, a vote was taken, and the minutes were unanimously approved.

**II. Financial Update**

March 2020 Payment Request □ Mr. Van Vooren reviewed the March 2020 Payment Request totaling \$913,870.87 and comprised of the following: \$884,374.77 from the Operations Fund and \$29,496.10 for the estimated April 2020 payroll.

**March 25, 2020 Executive Committee Minutes**

Ms. Darch made a motion to approve the February 2020 Payment Request. Mr. Norris seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

Treasurer's Report and Revenue/Expense Reports for February 2020 □ Mr. Van Vooren asked the committee to review the Treasurer's Report for February 2020. The Treasurer's Report shows a balance of \$1,793,348.55 as of February 29, 2020.

Ms. Darch made a motion to approve the February 2020 Treasurer's Report and recommend it to the Board of Directors. Mr. Norris seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

Appropriation Ordinance FY2021 Budget □ Mr. Van Vooren presented the FY2021 Appropriation Ordinance based on the FY2021 Budget that had been reviewed by the Executive Committee and presented to the Board of Directors at their February 12, 2020 meeting.

Mr. Norris made a motion to recommend the adoption of Budget and Appropriation Ordinance No. 2020-02, the FY2021 Budget, to the Board of Directors. Ms. Darch seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

Mr. Norris asked how the reduction of income due to COVID-19 would affect the budget. Mr. Van Vooren stated that the difference could be compensated for in the FY2020 and FY2021 True-ups. The decision to not accept waste from contractors, landscapers, or individuals was based on the need to avoid personal contact at the point of payment. If it is necessary to shut down the facility for decontamination, this would make it unavailable to member waste and possibly disrupt regular collection. The transfer station is experiencing much lower volume due to the stay at home order. If this situation were to continue into May, Mr. Van Vooren would continue discussions with Groot on options to provide service to the smaller customers.

**III. Executive Session - none**

**IV. Glenview Transfer Station**

Lighting Upgrade □ Mr. Van Vooren reviewed his work with Mr. Folkerts and Groot's electrical contractor on applications for a grant through ComEd's Energy Efficiency Program.

Mr. Norris made a motion to approve the submittal of the grant application to ComEd's Energy Efficiency program and if the Agency receives funding of at least 50% of the projected lighting replacement cost of \$489,280, that the Executive Director is authorized to proceed with the project. Mr. Recklaus seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

Mr. Van Vooren reviewed his discussions with haulers and communities about contingency plans for landscaping and recycling in case of contaminated facilities or loss of drivers due to the COVID-19 virus.

March 25, 2020 Executive Committee Minutes

**V. Old Business**

Report of the Nomination Committee □ With the retirement of Mr. Frenzer and the request from Mr. Norris to step down from the Executive Committee, there are two open seats on the Executive Committee. Other officers and committee members whose terms expire April 30, 2020, Mr. Rummel, Mr. Recklaus, and Chairman Van Dusen have indicated that they would serve an additional term if asked. Current Board members, Mr. Jon Sfondilis of Wheeling and Mr. Matt Formica of Glenview, have indicated their willingness to serve in any open capacity.

Mr. Norris made a motion recommend a slate of officers and executive committee members to the Board of Directors. Mr. Darch seconded the motion. A roll call vote was taken, and the motion was unanimously approved.

**VI. New Business**

Executive Director's Report □ Mr. Van Vooren presented his status report.

**VII. Adjournment**

At 11:58 AM, there being no further business, Mr. Norris made a motion to adjourn which was seconded by Ms. Darch. The motion was unanimously approved.

**MOTION TO APPROVE FEBRUARY 26, 2020 MEETING MINUTES**

AYES

Hon. John Thill  
Mr. James Norris  
Mr. Randall Recklaus  
Hon. Karen Darch  
Mr. Raymond Rummel

NAYS

ABSENT

Hon. Paul Hoefert

**MOTION TO APPROVE MARCH 2020 PAYMENT REQUEST**

AYES

Hon. John Thill  
Mr. James Norris  
Mr. Randall Recklaus  
Hon. Karen Darch  
Mr. Raymond Rummel

NAYS

ABSENT

Hon. Paul Hoefert



March 25, 2020 Executive Committee Minutes

**MOTION TO FORWARD FEBRUARY 2020 TREASURER'S REPORT TO  
THE BOARD OF DIRECTORS**

<u>AYES</u> Hon. John Thill Mr. James Norris Mr. Randall Recklaus Hon. Karen Darch Mr. Raymond Rummel	<u>NAYS</u>	<u>ABSENT</u> Hon. Paul Hoefert
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**MOTION TO RECOMMEND BUDGET AND APPROPRIATION ORDINANCE  
2020-02 TO THE BOARD OF DIRECTORS**

<u>AYES</u> Hon. John Thill Mr. James Norris Mr. Randall Recklaus Hon. Karen Darch Mr. Raymond Rummel	<u>NAYS</u>	<u>ABSENT</u> Hon. Paul Hoefert
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**MOTION TO SUBMIT A GRANT APPLICATION TO COMED AND AUTHORIZE  
THE EXECUTIVE DIRECTOR TO PROCEED WITH THE PROJECT IF  
FUNDING IS AT LEAST 50% OF PROJECTED COST OF \$489,280**

<u>AYES</u> Hon. John Thill Mr. James Norris Mr. Randall Recklaus Hon. Karen Darch Mr. Raymond Rummel	<u>NAYS</u>	<u>ABSENT</u> Hon. Paul Hoefert
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**MOTION TO RECOMMEND A SLATE OF OFFICERS AND EXECUTIVE  
COMMITTEE MEMBERS TO THE BOARD OF DIRECTORS**

<u>AYES</u> Hon. John Thill Mr. James Norris Mr. Randall Recklaus Hon. Karen Darch Mr. Raymond Rummel	<u>NAYS</u>	<u>ABSENT</u> Hon. Paul Hoefert
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March 25, 2020 Executive Committee Minutes

**MOTION TO ADJOURN**

AYES

Hon. John Thill  
Mr. James Norris  
Mr. Randall Recklaus  
Hon. Karen Darch  
Mr. Raymond Rummel

NAYS

ABSENT

Hon. Paul Hoefert

*Material included in the Executive Committee packet for March 25, 2020:*

- . February 26, 2020 Meeting Minutes*
- . March 2020 Payment Request memo dated March 20, 2020*
- . February 29, 2020 Treasurer's Report*
- . Appropriation Ordinance FY2021 Budget memo dated March 16, 2020*
- . Lighting Upgrade, Glenview Transfer Station memo dated March 19, 2020*
- . Report of the Nomination Committee on the Appointment of Officers and Executive Committee Members memo dated March 3, 2020*
- . Material Recovery Facility Study 2019 dated February 18, 2020*
- . Monthly Status Report memo dated February 20, 2020*