



**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
BOARD OF DIRECTORS MEETING MINUTES**

SWANCC

77 W. Hintz Road, Suite 200

Wheeling, IL 60090

Wednesday, September 14, 2022, 6:00 PM

I. Call To Order

Board Chairman Van Dusen called the regular meeting of the Agency to order at 6:07 pm at SWANCC's office, 77 W Hintz Road, Suite 200, Wheeling, IL. A roll call attendance was taken, and a quorum was established.

Attendance

Glenview, Matt Formica, Director

Morton Grove, John Thill, Director

Mount Prospect, Hon. Paul Hoefert, Director

Skokie, Hon. George Van Dusen, Director, Chairman-Board of Directors

South Barrington, Hon Joseph Abbate, Director

Participating Remotely

Arlington Heights, Randall Recklaus, Alternate Director

Barrington, Hon. Karen Darch, Director, Vice-Chairman-Board of Directors

Buffalo Grove, Hon. Beverly Sussman, Director

Hoffman Estates, Eric Palm, Director

Inverness, Sam Trakas, Alternate Director

Kenilworth, Patrick Brennan, Director

Lincolnwood, Hon. Jean Ikezoe-Halevi, Director

Lincolnwood, Anne Marie Gaura, Alternate Director

Morton Grove, Ralph Czerwinski, Alternate Director

Mount Prospect, Teri Gens, Alternate Director

Niles, Hon. John Jekot, Alternate Director

Palatine, Reid Ottesen, Director

Park Ridge, Joseph Gilmore, Director

Prospect Heights, Joe Wade, Alternate Director

Wilmette, Michael Braiman, Director

Absent

Elk Grove Village

Evanston

Glencoe

Rolling Meadows

Wheeling

Winnetka



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Others in Attendance

Jim Savio, Sikich

Derke Price, Agency Counsel, Ancel Glink

Brian Zimmerman, Evanston

Christina Seibert, SWANCC Executive Director

Mary Allen, SWANCC Recycling and Education Director

Lisa Woody, SWANCC, Assistant to the Executive Director

Cecilia Anderson, SWANCC Intern

Theresa Greinig, SWANCC, Educator

II. Motion to Participate Remotely

Director Thill made a motion to permit Board Members listed above to participate remotely. Director Sussman seconded the motion. A roll call vote was taken, and the motion was unanimously approved. Ayes 17, Nays 0, Abstain 0.

III. Pledge of Allegiance

Board Chair Van Dusen led the Pledge of Allegiance.

IV. Approval of Minutes

Director Formica made a motion to approve the April 13, 2022 meeting minutes as presented. Director Hoefert seconded the motion. A roll call vote was taken, and the motion was unanimously approved. Ayes 17, Nays 0, Abstain 0.

V. Financial Update

Payment Information - Executive Director Seibert reported that the Executive Committee approved the April through August 2022 Payment Requests, and all bills were paid.

- The April Payment Request totaling \$1,155,354.68 comprised of the following: \$1,125,067.77 from the Operations Fund and \$30,286.91 for the estimated May 2022 payroll.
- The May 2022 Payment Request totaling \$544,152.07 comprised of the following: \$513,297.92 from the Operations Fund and \$30,854.15 for the estimated June 2022 payroll.
- The June 2022 Payment Request totaling \$1,021,503.12 comprised of the following: \$990,648.97 from the Operations Fund and \$30,854.15 for the estimated July 2022 payroll.
- The July 2022 Payment Request totaling \$1,425,585.11 comprised of the following: \$987,478.10 from the Operations Fund, \$407,252.86 for the Second-Half FY2022 Recycling Incentive Program disbursements, and \$30,854.15 for the estimated August 2022 payroll.



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- The August 2022 Payment Request totaling \$1,012,055.81 comprised of the following: \$965,774.59 from the Operations Fund and \$46,281.22 for the estimated September 2022 payroll.

Treasurer's Report – The Treasurer's Report for the month of July 2022 has revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year to date along with the percent remaining. The Treasurer's Report shows a balance of \$2,042,479.66 as of July 31, 2022.

Director Sussman made a motion to accept and file the April through August 2022 Payment Information and the July 2022 Treasurers Report. Director Darch seconded the motion. A roll call vote was taken, and the motion was unanimously approved. Ayes 17, Nays 0, Abstain 0.

FY2022 Audit – Jim Savio of Sikich reviewed the findings of the Audit of April 30, 2022. The Agency received a clean audit opinion, and no issues were found in the administration of the Agency's accounting practices or staff's handling for the revenue and expenses throughout the year.

FY2022 True-Up – Executive Director Seibert reported that the Agency received a total of 258,262.60 tons of member solid waste in FY2022 which is 9,326.67 tons more than was committed. The Agency's net expenses for FY2022 were \$12,275,413.15. The calculated O&M rate of \$47.53 is \$1.56 per ton lower than what was budgeted for FY2022. In preparation for significant repair costs at the Glenview Transfer Station a reserve of \$403,000 was established by applying the budgeted FY2022 O&M rate (\$49.09 per ton) to the actual tonnage delivered by the Members in FY2022 (258,262.60 tons) and deducting the actual O&M costs (\$12,275,413.15). True-Up payments/credits will be applied to Member invoices for service months January-April 2023.

Director Palm made a motion to accept and file the FY2022 Audit and communications document as prepared by Sikich, to approve Resolution 2023-01 to establish a GTS Repair and Maintenance Reserve Fund, and to approve Resolution 2023-02 to approve the FY2022 True-Up calculation. Director Thill seconded the motion. A roll call vote was taken, and the motion was unanimously approved. Ayes 17, Nays 0, Abstain 0.

VI. Executive Session – none

VII. Old Business - none

VIII. New Business - none

Cart Tagging Pilot Report – Mary Allen, SWANCC Recycling and Education Director and Cecilia Anderson, SWANCC Intern presented the results of the Cart-Tagging Pilot Program.

IX. Executive Director's Report



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Executive Director Seibert presented her status report. She highlighted items including Transfer Station operations, e-waste collections, recycling commodity values, the enforcement action to be filed with the Illinois Pollution Control Board against the Des Plaines Landfill, EPR legislation for packaging, and a compost use workshop the Agency co-hosted with SWALCO. Executive Director Seibert reviewed her report for April 2022.

X. Public Comment - none

XI. Adjournment

There being no further business, Director Hoefert made a motion to adjourn the meeting at 7:00 PM. Director Kiraly seconded the motion. A roll call vote was taken, and the motion was unanimously approved. Ayes 17, Nays 0, Abstain 0.

MOTION TO ALLOW MEMBERS TO PARTICIPATE REMOTELY

NAYS

ABSTENTIONS

AYES

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Glenview, Matt Formica
Hoffman Estates, Eric Palm
Inverness, Sam Trakas
Kenilworth, Patrick Brennan
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Park Ridge, Joseph Gilmore
Prospect Heights, Joe Wade
Skokie, Hon. George Van Dusen
South Barrington, Joseph Abbate
Wilmette, Michael Braiman

MOTION TO APPROVE APRIL 13, 2022 MINUTES

AYES

NAYS

ABSTENTIONS

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Glenview, Matt Formica
Hoffman Estates, Eric Palm
Inverness, Sam Trakas



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Kenilworth, Patrick Brennan
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Park Ridge, Joseph Gilmore
Prospect Heights, Joe Wade
Skokie, Hon. George Van Dusen
South Barrington, Joseph Abbate
Wilmette, Michael Braiman

**MOTION TO ACCEPT AND FILE THE APRIL
THROUGH AUGUST 2022 PAYMENT INFORMATION**

AYES

NAYS

ABSTENTIONS

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Glenview, Matt Formica
Hoffman Estates, Eric Palm
Inverness, Sam Trakas
Kenilworth, Patrick Brennan
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Park Ridge, Joseph Gilmore
Prospect Heights, Joe Wade
Skokie, Hon. George Van Dusen
South Barrington, Joseph Abbate
Wilmette, Michael Braiman

MOTION TO ACCEPT AND FILE THE JULY 2022 TREASURER REPORT

AYES

NAYS

ABSTENTIONS

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Glenview, Matt Formica
Hoffman Estates, Eric Palm
Inverness, Sam Trakas



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Kenilworth, Patrick Brennan
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Park Ridge, Joseph Gilmore
Prospect Heights, Joe Wade
Skokie, Hon. George Van Dusen
South Barrington, Joseph Abbate
Wilmette, Michael Braiman

**MOTION TO APPROVE THE FY2022 AUDIT,
RESOLUTION BOD 2023-01, ESTABLISHING A GTS REPAIR AND MAINTENANCE FUND,
AND RESOLUTION 2023-02, THE FY2022 TRUE-UP**

AYES

NAYS

ABSTENTIONS

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Glenview, Matt Formica
Hoffman Estates, Eric Palm
Inverness, Sam Trakas
Kenilworth, Patrick Brennan
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Park Ridge, Joseph Gilmore
Prospect Heights, Joe Wade
Skokie, Hon. George Van Dusen
South Barrington, Joseph Abbate
Wilmette, Michael Braiman

MOTION TO ADJOURN

AYES

NAYS

ABSTENTIONS

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Glenview, Matt Formica
Hoffman Estates, Eric Palm
Inverness, Sam Trakas



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Kenilworth, Patrick Brennan
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Park Ridge, Joseph Gilmore
Prospect Heights, Joe Wade
Skokie, Hon. George Van Dusen
South Barrington, Joseph Abbate
Wilmette, Michael Braiman

Material included in the Board of Directors packet for September 14, 2022:

- . September 14, 2022 Board of Directors Agenda*
- . April 13, 2022 Meeting Minutes*
- . April through August 2022 Payment Information memo dated August 29, 2022*
- . July 2022 Financial Report memo dated August 26, 2022*
- . FY2022 Audit Review memo dated September 7, 2022*
- . FY2022 Member True-Up memo dated September 7, 2022*
- . Monthly Status Report memo dated September 8, 2022*



**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
BOARD OF DIRECTORS MEETING MINUTES**

**Northwest Municipal Conference Office
1600 East Golf Road, Suite 0700
Des Plaines, IL 60016
Wednesday, February 8, 2023, 6:00 PM**

I. Call To Order

Board Chairman Van Dusen called the regular meeting of the Agency to order at 6:01 pm at Northwest Municipal Conference Office, 1600 East Golf Road, Suite 0700, Des Plaines, IL. A roll call attendance was taken, and a quorum was established.

Attendance

Morton Grove, John Thill, Director
Niles, Hon. John Jekot, Alternate Director
Skokie, Hon. George Van Dusen, Director, Chairman-Board of Directors

Participating Remotely

Arlington Heights, Randall Recklaus, Alternate Director
Barrington, Hon. Karen Darch, Director, Vice-Chairman-Board of Directors
Buffalo Grove, Hon. Beverly Sussman, Director
Elk Grove Village, Matthew Roan, Alternate Director
Glenview, Matt Formica, Director
Inverness, Sam Trakas, Alternate Director
Lincolnwood, Hon. Jean Ikezoe-Halevi, Director
Mount Prospect, Hon. Paul Hoefert, Director
Mount Prospect, Teri Gens, Alternate Director
Palatine, Reid Ottesen, Director
Park Ridge, Joseph Gilmore, Director
Prospect Heights, Joe Wade, Alternate Director
South Barrington, Hon Joseph Abbate, Director
Wheeling, Jon Sfondilis, Director

Absent

Evanston
Glencoe
Hoffman Estates
Kenilworth
Rolling Meadows
Wilmette
Winnetka



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Others in Attendance

Derke Price, Agency Counsel, Ancel Glink

Suzanne Ostrovsky, Hoffman Estates

Aaron Grosskopf, Rolling Meadows

Christina Seibert, SWANCC Executive Director

Mary Allen, SWANCC Recycling and Education Director

Lisa Woody, SWANCC, Assistant to the Executive Director

Theresa Greinig, SWANCC, Educator

II. Motion to Participate Remotely

Director Thill made a motion to permit Board Members listed above to participate remotely. Director Sussman seconded the motion. A roll call vote was taken, and the motion was unanimously approved. Ayes 15, Nays 0, Abstain 0.

III. Pledge of Allegiance

Board Chair Van Dusen led the Pledge of Allegiance.

IV. Approval of Minutes

Director Thill made a motion to approve the September 14, 2022 meeting minutes as presented. Director Jekot seconded the motion. A roll call vote was taken, and the motion was unanimously approved. Ayes 15, Nays 0, Abstain 0.

V. Financial Update

Payment Information – Treasurer Sfondilis reported that the Executive Committee approved the September 2022 through January 2023 Payment Requests, and all bills were paid.

- The September 2022 Payment Request totaling \$1,094,231.30 comprised of the following: \$1,063,377.15 from the Operations Fund and \$30,854.15 for the estimated October 2022 payroll.
- The October 2022 Payment Request totaling \$1,036,662.07 comprised of the following: \$1,005,807.92 from the Operations Fund and \$ 30,854.15 for the estimated November 2022 payroll.
- The November 2022 Payment Request totaling \$1,032,915.95 comprised of the following: \$1,002,061.80 from the Operations Fund and \$30,854.15 for the estimated December 2022 payroll.
- The December 2022 Payment Request totaling \$1,110,316.68 comprised of the following: \$1,079,462.53 from the Operations Fund and \$30,854.15 for the estimated January 2023 payroll.



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- The January 2023 Payment Request totaling \$1,344,015.08 comprised of the following: \$1,055,477.52 from the Operations Fund, \$257,713.41 for the First-Half FY2023 Recycling Incentive Program disbursements, and \$30,854.15 for the estimated February 2023 payroll.

Director Hoefert made a motion to accept and file the September 2022-January 2023 Payment Information. Director Darch seconded the motion. A roll call vote was taken, and the motion was unanimously approved. Ayes 15, Nays 0, Abstain 0.

Treasurer's Report – The Treasurer's Report for the month of December 2022 has revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year to date along with the percent remaining. The Treasurer's Report shows a balance of \$2,379,035.82 as of December 31, 2022.

Alternate Director Recklaus made a motion to accept and file the December 2022 Treasurers Report. Director Sussman seconded the motion. A roll call vote was taken, and the motion was unanimously approved. Ayes 15, Nays 0, Abstain 0.

Draft FY2024 Budget – Executive Director Seibert presented the draft of the FY2024 Budget. This proposed FY2024 budget has a tipping fee of \$53.35 per ton of member waste. This is a 6.4% increase over the current FY2023 tipping fee. This increase is primarily driven by a new line-item allocation of \$400,000 to the Repair and Maintenance Reserve Fund for upcoming larger maintenance items at the GTS including roof replacement and HVAC repairs. Also contributing to the increase are the staff adjustments needed due to the planned retirement of Mary Allen, Recycling and Education Director, and proposed funding for two mobile household hazardous waste collection events in partnership with SWALCO.

Director Darch made a motion to proceed to public hearing for the FY2024 Budget at the April 12, 2023 Board of Directors meeting. Director Hoefert seconded the motion. A roll call vote was taken, and the motion was unanimously approved. Ayes 16, Nays 0, Abstain 0.

GTS Roof Replacement Financing Request - Two options were discussed to fund the roof replacement; the first, funding the replacement from the reserve and constructed in 2027 or the second, financed and constructed in 2024 and financed through 2031. The first option does not include added annual maintenance costs that may be incurred to address repair issues, which currently have been on the order of \$10,000 per year, or unseen damage that may be exacerbated by waiting to complete the project. A third option, with members prepaying their share of costs in lieu of financing and completing construction in 2024, was also addressed based on comments from the members. Funding options will be further explored and presented to the Board at its April 12 meeting.

Director Thill made a motion to approve exploring financing and payment options for GTS roof construction. Director Hoefert seconded the motion. A voice vote was taken, and the motion was unanimously approved. Ayes 16, Nays 0, Abstain 0.



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VI. Executive Session – none

VII. Old Business - none

VIII. New Business-none

Appointment of a Nominating Committee – Executive Director Seibert reviewed the current list of officers whose terms expire on April 30, 2023. All existing Executive Committee members whose terms expire in 2023 stated they are willing to continue to serve in their current positions.

Director Hoefert made a motion to appoint the Executive Committee to serve as the nominating committee for the Agency. Director Sfondilis seconded the motion. A roll call vote was taken, and the motion was unanimously approved. Ayes 16, Nays 0, Abstain 0.

2023 Meeting Schedule – Executive Director Seibert presented the meeting schedule for the Board of Directors and Executive Committee for 2023.

Letter of Support - USEPA Recycling Education and Outreach Grant application by Metropolitan Mayors Caucus – USEPA is accepting grant applications for the Recycling Education & Outreach (REO) Grant, funded under the Bipartisan Infrastructure Law. The grants requested must be between \$250,000 and \$2 million and will have a three-year term. The Metropolitan Mayors Caucus (MMC) is developing a grant application and staff has determined that it was to the greater regional benefit for grant funds to be pursued under a larger umbrella with the application process led by MMC rather than pursuing a grant as an individual Agency. The Agency would be eligible for potential sub-grant funds. Staff's recommended that the SWANCC Board of Directors approve submitting a letter of support to MMC for its use in the grant application. Staff indicated that similar letters of support have been requested from other grant applicants and recommended that the Board approve submitting letters of support for other applications consistent with the Agency's mission.

Director Thill made a motion to approve submitting appropriate letters of support for the Metropolitan Mayors Caucus application and other grantee applications to USEPA for Recycling Education & Outreach grant funding. Director Darch seconded the motion. A roll call vote was taken, and the motion was unanimously approved. Ayes 16, Nays 0, Abstain 0.

First-Half FY2023 Program Report – Executive Director Seibert reviewed the Program and Outreach Report for the first half of FY2023. Collection weights are down due to light weighting of material and conversion to digital. There are also more outlets available for recycling.

Packaging EPR Update – Staff has been working with SWALCO, DuPage County, and the City of Chicago to develop the Illinois Plastic and Paper Product Stewardship Act (more briefly referred to as the Packaging EPR bill) since fall 2021. The bill places responsibility for the management of packaging and paper products on the consumer brands producing the products contained in the packaging, or on the packaging manufacturer if the brand is a private-label retail line. Covered



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materials include all types of cardboard, printed paper, plastic containers, metal and aluminum containers, and glass bottles - essentially all the materials currently accepted in curbside recycling programs. Staff is also continuing to work with environmental groups to address recent comments related to their interest in stronger requirements for waste reduction, specifically plastics reduction, which may result in a near-term amendment to the bill.

IX. Executive Director's Report

Executive Director Seibert presented her status report. She highlighted items including Transfer Station repairs, the enforcement action filed with the Illinois Pollution Control Board against the Des Plaines Landfill, and Managers meetings beginning in late February.

X. Public Comment - none

XI. Adjournment

There being no further business, Director Hoefert made a motion to adjourn the meeting at 6:44 PM. Director Thill seconded the motion. A roll call vote was taken, and the motion was unanimously approved. Ayes 17, Nays 0, Abstain 0.

MOTION TO ALLOW MEMBERS TO PARTICIPATE REMOTELY

NAYS

ABSTENTIONS

AYES

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Elk Grove Village, Matthew Roan
Glenview, Matt Formica
Inverness, Sam Trakas
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Park Ridge, Joseph Gilmore
Prospect Heights, Joe Wade
Skokie, Hon. George Van Dusen
Wheeling, Jon Sfondilis

MOTION TO APPROVE SEPTEMBER 14, 2022 MINUTES

AYES

NAYS

ABSTENTIONS

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch



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Buffalo Grove, Hon. Beverly Sussman
Elk Grove Village, Matthew Roan
Glenview, Matt Formica
Inverness, Sam Trakas
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Park Ridge, Joseph Gilmore
Prospect Heights, Joe Wade
Skokie, Hon. George Van Dusen
Wheeling, Jon Sfondilis

**MOTION TO ACCEPT AND FILE THE SEPTEMBER 2022
THROUGH JANUARY 2023 PAYMENT INFORMATION**

AYES

NAYS

ABSTENTIONS

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Elk Grove Village, Matthew Roan
Glenview, Matt Formica
Inverness, Sam Trakas
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Park Ridge, Joseph Gilmore
Prospect Heights, Joe Wade
Skokie, Hon. George Van Dusen
Wheeling, Jon Sfondilis

MOTION TO ACCEPT AND FILE THE DECEMBER 2022 TREASURER REPORT

AYES

NAYS

ABSTENTIONS

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Glenview, Matt Formica
Inverness, Sam Trakas
Lincolnwood, Hon. Jean Ikezoe-Halevi



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Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Park Ridge, Joseph Gilmore
Prospect Heights, Joe Wade
Skokie, Hon. George Van Dusen
Wilmette, Michael Braiman

MOTION TO PROCEED TO PUBLIC HEARING FOR THE FY2024 BUDGET

AYES

NAYS

ABSTENTIONS

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Elk Grove Village, Matthew Roan
Glenview, Matt Formica
Inverness, Sam Trakas
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Park Ridge, Joseph Gilmore
Prospect Heights, Joe Wade
Skokie, Hon. George Van Dusen
South Barrington, Joseph Abbate
Wheeling, Jon Sfondilis

MOTION TO EXPLORE FINANCING FOR GTS ROOF CONSTRUCTION

AYES

NAYS

ABSTENTIONS

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Elk Grove Village, Matthew Roan
Glenview, Matt Formica
Inverness, Sam Trakas
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Park Ridge, Joseph Gilmore



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Prospect Heights, Joe Wade
Skokie, Hon. George Van Dusen
South Barrington, Joseph Abbate
Wheeling, Jon Sfondilis

MOTION TO APPOINT EXECUTIVE COMMITTEE AS NOMINATING COMMITTEE

AYES

NAYS

ABSTENTIONS

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Elk Grove Village, Matthew Roan
Glenview, Matt Formica
Inverness, Sam Trakas
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Park Ridge, Joseph Gilmore
Prospect Heights, Joe Wade
Skokie, Hon. George Van Dusen
South Barrington, Joseph Abbate
Wheeling, Jon Sfondilis

MOTION TO APPROVE LETTERS OF SUPPORT FOR USEPA REO GRANTS

AYES

NAYS

ABSTENTIONS

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Elk Grove Village, Matthew Roan
Glenview, Matt Formica
Inverness, Sam Trakas
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Park Ridge, Joseph Gilmore
Prospect Heights, Joe Wade
Skokie, Hon. George Van Dusen
South Barrington, Joseph Abbate
Wheeling, Jon Sfondilis



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MOTION TO ADJOURN

AYES

NAYS

ABSTENTIONS

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Elk Grove Village, Matthew Roan
Glenview, Matt Formica
Inverness, Sam Trakas
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Park Ridge, Joseph Gilmore
Prospect Heights, Joe Wade
Skokie, Hon. George Van Dusen
South Barrington, Joseph Abbate
Wheeling, Jon Sfondilis

Material included in the Board of Directors packet for February 8, 2023:

- . February 8, 2023 Board of Directors Agenda*
- . September 14, 2022 Meeting Minutes*
- . September 2022 through January 2023 Payment Information memo dated January 31, 2023*
- . December 2022 Financial Report memo dated January 20, 2023*
- . Draft FY2024 Budget memo dated January 31, 2023*
- . GTS Roof Replacement Financing Request memo dated February 3, 2023*
- . Appointment of a Nominating Committee memo dated January 31, 2023*
- . 2023 BOD and EC Meeting Schedules memo dated January 31, 2023*
- . Letter of Support USEPA REO Grant memo dated February 1, 2023*
- . FY23 Program and Outreach Summary memo dated December 7, 2022*
- . Packaging EPR Legislation Overview memo dated February 2, 2023*
- . Monthly Status Report memo dated February 3, 2023*



**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
BOARD OF DIRECTORS MEETING MINUTES**

**SWANCC Office
77 W Hintz Road, Suite 200
Wheeling, IL 60090
Wednesday, April 12, 2023
6:00 PM**

I. Call To Order

Board Chairman Van Dusen called the regular meeting of the Agency to order at 6:01 pm at SWANCC's Office, 77 W. Hintz Road, Suite 200, Wheeling, IL. A roll call attendance was taken, and a quorum was established.

Attendance

Morton Grove, John Thill, Director
Mount Prospect, Hon. Paul Hoefert, Director
Niles, Hon. John Jekot, Alternate Director
Skokie, Hon. George Van Dusen, Director, Chairman-Board of Directors

Participating Remotely

Arlington Heights, Randall Recklaus, Alternate Director
Barrington, Hon. Karen Darch, Director, Vice-Chairman-Board of Directors
Buffalo Grove, Hon. Beverly Sussman, Director
Elk Grove Village, Matthew Roan, Alternate Director
Glencoe, Phil Kiraly, Director
Hoffman Estates, Eric Palm, Director
Inverness, Sam Trakas, Alternate Director
Lincolnwood, Hon. Jean Ikezoe-Halevi, Director
Palatine, Reid Ottesen, Director
Prospect Heights, Joe Wade, Alternate Director
Rolling Meadows, Rob Sabo, Alternate Director
Wheeling, Jon Sfondilis, Director

Absent

Evanston
Glenview
Kenilworth
Park Ridge
South Barrington
Wilmette
Winnetka



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Others in Attendance

Derke Price, Agency Counsel, Ancel Glink

Brian Zimmerman, Evanston

Christina Seibert, SWANCC Executive Director

Mary Allen, SWANCC Recycling and Education Director

Lisa Wooddy, SWANCC, Assistant to the Executive Director

Theresa Greinig, SWANCC, Educator

II. Motion to Participate Remotely

Director Thill made a motion to permit Board Members listed above to participate remotely. Director Sussman seconded the motion. A roll call vote was taken, and the motion was unanimously approved. Ayes 16, Nays 0, Abstain 0.

III. Pledge of Allegiance

Board Chair Van Dusen led the Pledge of Allegiance.

IV. Public Hearing for the FY2024 Budget

Director Hoefert made a motion to enter a Public Hearing for the FY2024 Budget. Director Darch seconded the motion. A roll call vote was taken, and the motion was unanimously approved. Ayes 16, Nays 0, Abstain 0.

Executive Director Seibert presented the FY2024 Budget with a tipping fee of \$53.35 per ton of member waste. This is a 6.4% increase over the current FY2023 tipping fee. The 6.38% over the FY2023 Budget is driven by an increase in committed tonnage by Members, a CPI increase for the Groot transfer and disposal contract of 3.5% and an allocation of \$400,000 to the Repair and Maintenance Reserve Fund for upcoming larger maintenance items at the GTS including roof replacement and HVAC repairs. Also contributing to the increase are the staff adjustments needed due to the planned retirement of Mary Allen, Recycling and Education Director, and proposed funding for two mobile household hazardous waste collection events in partnership with SWALCO.

Director Hoefert made a motion to approve BOD FY2024 Budget. Director Darch seconded the motion. A roll call vote was taken, and the motion was unanimously approved. Ayes 16, Nays 0, Abstain 0.

V. Approval of Minutes

Director Sussman made a motion to approve the February 8, 2023 meeting minutes as presented. Director Darch seconded the motion. A roll call vote was taken, and the motion was unanimously approved. Ayes 16, Nays 0, Abstain 0.

VI. Financial Update

Payment Information ☐ Treasurer Sfondilis reported that the Executive Committee approved the September 2022 through January 2023 Payment Requests, and all bills were paid.



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- February 2023 Payment Request totaling \$1,129,506.46 comprised of the following: \$1,083,225.24 from the Operations Fund and \$46,281.22 for the estimated March 2023 payroll.

Director Kiraly made a motion to accept and file the February 2023 Payment Information. Director Darch seconded the motion. A roll call vote was taken, and the motion was unanimously approved. Ayes 16, Nays 0, Abstain 0.

- March 2023 Payment Request totaling \$984,072.98 comprised of the following: \$953,218.83 from the Operations Fund and \$30,854.15 for the estimated April 2023 payroll.

Director Hoefert made a motion to accept and file the September 2022-January 2023 Payment Information. Director Kiraly seconded the motion. A roll call vote was taken, and the motion was unanimously approved. Ayes 16, Nays 0, Abstain 0.

Treasurer's Report □ The Treasurer's Report for the month of December 2022 has revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year to date along with the percentage remaining. The Treasurer's Report shows a balance of \$2,322,154.04 as of February 28, 2023.

Alternate Director Sussman made a motion to accept and file the February 2023 Treasurers Report. Director Kiraly seconded the motion. A roll call vote was taken, and the motion was unanimously approved. Ayes 16, Nays 0, Abstain 0.

BOD Ordinance 2023-01-FY2024 Budget

Director Darch made a motion to approve BOD FY2024 Budget and Appropriation Ordinance 2023-01. Director Kiraly seconded the motion. A roll call vote was taken, and the motion was unanimously approved. Ayes 16, Nays 0, Abstain 0.

GTS Roof Replacement Financing Request - Two options were discussed to fund the roof replacement; the first, funding the replacement from the reserve and constructed in 2027 or the second, financed and constructed in 2024 and financed through 2031. The first option does not include added annual maintenance costs that may be incurred to address repair issues, which currently have been on the order of \$10,000 per year, or unseen damage that may be exacerbated by waiting to complete the project. A third option, with members prepaying their share of costs in lieu of financing and completing construction in 2024, was also addressed based on comments from the members. Funding options will be further explored and presented to the Board at its April 12 meeting.

Director Thill made a motion to approve exploring financing and payment options for GTS roof construction. Director Hoefert seconded the motion. A voice vote was taken, and the motion was unanimously approved. Ayes 16, Nays 0, Abstain 0.



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- VII. Executive Session** □ At 6:13 PM Director Jekot made a motion to adjourn to Executive Session to discuss a matter of personnel (Section 2 (c) (1) of the Open Meetings Act) which was seconded by Director Darch. A roll call vote was taken, and the motion was unanimously approved.
- VIII. Actions from Executive Session** Director Hoefert made a motion to concur with the Executive Committee's recommendation concerning Executive Director Christina Seibert's annual review. The motion was seconded by Director Kiraly. A roll call vote was taken, and the motion was unanimously approved.
- IX. Old Business** □
Appointment of a Nominating Committee □ Executive Committee Chairman Director Sfondilis reviewed the Executive Committee's recommendations for Officers and Executive Committee members for the Agency.
- Director Thill made a motion to accept the recommendations of the Executive Committee and approve the slate of officers for the Agency. Director Hoefert seconded the motion. A roll call vote was taken, and the motion was unanimously approved. Ayes 16, Nays 0, Abstain 0.
- Roof Replacement Project Update □ Executive Director Seibert reviewed the proposed schedule for the roof repair project beginning with and RFP issue in May 2023, securing a contract in August 2023, design completion by November 2023, and construction in the fall of 2024.
- Roof Financing Options □ The cost of the roof replacement is estimated to be between \$2.8 and \$3.8 million. Two proposed funding options are prepayment or funding arranged by the Agency. Several members have indicated interest in prepayment, and it is proposed that each member individually elect their preferred option and make a commitment to the Agency by March 2024 so costs can be finalized once bid pricing is secured. Prepayments could be spread over the first six months of FY2025. For those Members choosing to fund their obligations, all payments would be completed before the end of the current project use agreements.
- X. New Business**
Legislative Update □ Executive Director Seibert presented the legislative update. She highlighted the paint bill. The packaging bill is currently in the Senate and will need to be amended. The disposable food container bill did pass and will be in effect January 1, 2024.
- XI. Executive Director's Report**
Executive Director Seibert presented her status report. She highlighted several items including: increased business at the transfer station both for waste and landscape, work is being done to repair maintenance issues at the GTS, seasonal e-waste collections and one-day events have started, the recyclable commodities markets are still weak and we are no profits for recyclables, and there is no new information on the enforcement action against the Des Plaines Landfill.



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XII. Public Comment - none

XIII. Adjournment

There being no further business, Director Hoefert made a motion to adjourn the meeting at 6:34 PM. Director Darch seconded the motion. A roll call vote was taken, and the motion was unanimously approved. Ayes 16, Nays 0, Abstain 0.

MOTION TO ALLOW MEMBERS TO PARTICIPATE REMOTELY

NAYS

ABSTENTIONS

AYES

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Elk Grove Village, Matthew Roan
Glencoe, Phil Kiraly
Hoffman Estates, Eric Palm
Inverness, Sam Trakas
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Prospect Heights, Joe Wade
Rolling Meadows, Rob Sabo
Skokie, Hon. George Van Dusen
Wheeling, Jon Sfondilis

MOTION TO ENTER PUBLIC HEARING FOR THE FY2024 BUDGET

AYES

NAYS

ABSTENTIONS

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Elk Grove Village, Matthew Roan
Glencoe, Phil Kiraly
Hoffman Estates, Eric Palm
Inverness, Sam Trakas
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Prospect Heights, Joe Wade



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Rolling Meadows, Rob Sabo
Skokie, Hon. George Van Dusen
Wheeling, Jon Sfondilis

MOTION TO APPROVE THE FY2024 BUDGET

AYES

NAYS

ABSTENTIONS

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Elk Grove Village, Matthew Roan
Glencoe, Phil Kiraly
Hoffman Estates, Eric Palm
Inverness, Sam Trakas
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Prospect Heights, Joe Wade
Rolling Meadows, Rob Sabo
Skokie, Hon. George Van Dusen
Wheeling, Jon Sfondilis

MOTION TO APPROVE FEBRUARY 8, 2023 MINUTES

AYES

NAYS

ABSTENTIONS

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Elk Grove Village, Matthew Roan
Glencoe, Phil Kiraly
Hoffman Estates, Eric Palm
Inverness, Sam Trakas
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Prospect Heights, Joe Wade
Rolling Meadows, Rob Sabo
Skokie, Hon. George Van Dusen
Wheeling, Jon Sfondilis



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MOTION TO ACCEPT AND FILE THE FEBRUARY 2023 PAYMENT INFORMATION

AYES

NAYS

ABSTENTIONS

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Elk Grove Village, Matthew Roan
Glencoe, Phil Kiraly
Hoffman Estates, Eric Palm
Inverness, Sam Trakas
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Prospect Heights, Joe Wade
Rolling Meadows, Rob Sabo
Skokie, Hon. George Van Dusen
Wheeling, Jon Sfondilis

MOTION TO ACCEPT AND FILE THE MARCH 2023 PAYMENT INFORMATION

AYES

NAYS

ABSTENTIONS

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Elk Grove Village, Matthew Roan
Glencoe, Phil Kiraly
Hoffman Estates, Eric Palm
Inverness, Sam Trakas
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Prospect Heights, Joe Wade
Rolling Meadows, Rob Sabo
Skokie, Hon. George Van Dusen
Wheeling, Jon Sfondilis

MOTION TO ACCEPT AND FILE THE FEBRUARY 2023 TREASURER REPORT

AYES

NAYS

ABSTENTIONS

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman



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Elk Grove Village, Matthew Roan
Glencoe, Phil Kiraly
Hoffman Estates, Eric Palm
Inverness, Sam Trakas
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Prospect Heights, Joe Wade
Rolling Meadows, Rob Sabo
Skokie, Hon. George Van Dusen
Wheeling, Jon Sfondilis

**MOTION TO APPROVE THE FY2024 BUDGET AND APPROPRIATION
ORDINANCE BOD 2023-01**

AYES

NAYS

ABSTENTIONS

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Elk Grove Village, Matthew Roan
Glencoe, Phil Kiraly
Hoffman Estates, Eric Palm
Inverness, Sam Trakas
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Prospect Heights, Joe Wade
Rolling Meadows, Rob Sabo
Skokie, Hon. George Van Dusen
Wheeling, Jon Sfondilis

MOTION TO ENTER EXECUTIVE SESSION

AYES

NAYS

ABSTENTIONS

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Elk Grove Village, Matthew Roan
Glencoe, Phil Kiraly
Hoffman Estates, Eric Palm



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Inverness, Sam Trakas
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Prospect Heights, Joe Wade
Rolling Meadows, Rob Sabo
Skokie, Hon. George Van Dusen
Wheeling, Jon Sfondilis

**MOTION TO CONCUR WITH RECOMMENDATION OF THE EXECUTIVE COMMITTEE
ON THE ANNUAL REVIEW OF THE EXECUTIVE DIRECTOR**

AYES

NAYS

ABSTENTIONS

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Elk Grove Village, Matthew Roan
Glencoe, Phil Kiraly
Hoffman Estates, Eric Palm
Inverness, Sam Trakas
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Prospect Heights, Joe Wade
Rolling Meadows, Rob Sabo
Skokie, Hon. George Van Dusen
Wheeling, Jon Sfondilis

**MOTION TO APPPOINT THE SLATE OF OFFICERS RECOMMENDED BY THE
EXECUTIVE COMMITTEE**

AYES

NAYS

ABSTENTIONS

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Elk Grove Village, Matthew Roan
Glencoe, Phil Kiraly
Hoffman Estates, Eric Palm
Inverness, Sam Trakas
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill



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Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Prospect Heights, Joe Wade
Rolling Meadows, Rob Sabo
Skokie, Hon. George Van Dusen
Wheeling, Jon Sfondilis

MOTION TO ADJOURN

AYES

NAYS

ABSTENTIONS

Arlington Heights, Randall Recklaus
Barrington, Hon. Karen Darch
Buffalo Grove, Hon. Beverly Sussman
Elk Grove Village, Matthew Roan
Glencoe, Phil Kiraly
Hoffman Estates, Eric Palm
Inverness, Sam Trakas
Lincolnwood, Hon. Jean Ikezoe-Halevi
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Palatine, Reid Ottesen
Prospect Heights, Joe Wade
Rolling Meadows, Rob Sabo
Skokie, Hon. George Van Dusen
Wheeling, Jon Sfondilis

Material included in the Board of Directors packet for April 12, 2023:

- . *April 12, 2023 Board of Directors Agenda*
- . *February 8, 2023 Meeting Minutes*
- . *February 2023 Payment Information memo dated February 8, 2023*
- . *March 2023 Payment Information memo dated March 17, 2023*
- . *February 2023 Financial Report memo dated March 17, 2023*
- . *FY2024 Budget memo dated April 6, 2023*
- . *Nominating Committee memo dated April 5, 2023*
- . *GTS Roof Replacement Project Update memo dated April 4, 2023*
- . *GTS Roof Funding Options Update memo dated April 4, 2023*
- . *Legislative Update memo dated April 7, 2023*
- . *Monthly Status Report memo dated April 7, 2023*