

2024 Document Destruction and Electronics Recycling Events

**ALL EVENTS ARE HELD FROM 9A.M. to NOON
(EXCEPT SKOKIE AND MOUNT PROSPECT)**

ALL EVENTS ARE SUBJECT TO CHANGE

Please confirm event details at SWANCC.org, or call at 847.724.9205

	Electronics Recycling	Document Destruction
4/14 - SKOKIE* Westfield Shopping Center, 4905 Old Orchard Center *This event will be held from 10 A.M. to 2 P.M.	✓	✓
4/27 - ARLINGTON HEIGHTS Forest View Educational Center, 2121 S. Goebbert Rd.		✓
5/4 - WHEELING Public Works, 77 W. Hintz Road	✓	✓
5/11 - MORTON GROVE Public Works, 7840 Nagle	✓	✓
6/1 - ELK GROVE VILLAGE Public Works, 450 E. Devon Ave	✓	✓
6/8 - GLENCOE Metra Parking Lot, Green Bay Rd. & Parkside	✓	✓
6/15 - PROSPECT HEIGHTS Metra Parking Lot, 55 S. Wolf Road		✓
6/22 - NILES Public Works, 6849 W. Touhy Avenue	✓	✓
7/6 - EVANSTON Evanston High School, 1600 Dodge Avenue	✓	✓
7/13 - GLENVIEW Glenbrook South High School, 4000 West Lake Ave	✓	✓
7/20 - PALATINE Palatine High School, 1111 N. Rohlwing Rd		✓
8/3 - MOUNT PROSPECT* Public Works, 1700 W Central *This event will be held from 8 A.M. to 11 A.M.		✓
8/10 - LINCOLNWOOD Public Works, 7001 Lawndale Avenue	✓	✓
8/17 - WINNETKA Public Works, 1390 Willow Road		✓
8/24 - HOFFMAN ESTATES Public Works, 2305 Pembroke Avenue	✓	✓
9/7 - SOUTH BARRINGTON Village Hall, 30 S. Barrington Road		✓
9/14 - BUFFALO GROVE Metra Parking Lot, 825 Commerce Court		✓
9/21 - WILMETTE Centennial Park, 2300 Old Glenview Road		✓
10/5 - ROLLING MEADOWS Public Works, 3900 Berdnick Street	✓	✓
10/19 BARRINGTON Metra Parking Lot, 201 S. Spring Street		✓

What to know before *Electronics Recycling*

What to know before *Document Destruction*

All Document Destruction and Electronics Recycling Events are available to residents of SWANCC member communities **ONLY**. To see if your community is a SWANCC member, please visit SWANCC.org.

There is a **limit of seven (7) items** per household and no electronics can be accepted from municipalities, schools, businesses, or institutions

There is a **limit of six (6) paper bags or small boxes**, and no documents can be accepted from municipalities, schools, businesses, or institutions

Accepted Materials:

- Cable Receivers
- Cell Phones
- Computer monitors
- Computers (Desktops, Notebooks, Tablets)
- Converter Boxes
- Fax Machines
- Keyboards
- MP3 Players
- Portable Digital Assistants (PDAs)
- Printers (Multi-function Printers)
- Satellite Receivers
- Scanners
- Televisions (All Types)
- Video Game Consoles
- Video Recorders/Players
- Zip Drives
- Mice

How to Prepare Documents for Destruction:

- Paper must be dry, clean, and loose
- Remove plastic sleeves /spines /covers /binders /folders
- Remove metal or plastic clips including paperclips and binder clips (small staples are okay)
- Place paper in paper shopping bags or small cardboard boxes
- **DON'T** bring paper in plastic bags. Use paper shopping bags or small boxes
- **DON'T** include photos, slides, negatives, hardcover books, or store receipts
- **DON'T** include expired plastic credit cards or cases for checks
- **DON'T** include anything that is NOT paper

NOT Accepted Materials

- NO** microwaves
- NO** toasters
- NO** blenders
- NO** coffee makers
- NO** vacuum cleaners
- NO** lamps
- NO** stereo equipment
- NO** speakers

These items can be thrown away in the garbage if they cannot be donated for reuse or recycled through other entities. See the **Reuse and Recycling Directory** for options and call location first to confirm that your items will be accepted.

Accepted Documents:

- Bank statements
- Financial planning statements
- Medical history forms
- Retired tax documents
- Documents with personal information, such as social security numbers

Unaccepted Documents

Recycle these items in your curbside cart:

- Magazines
- Junk mail
- Ads or coupons
- Newspapers

DO NOT place batteries, medications, sharps, and household chemicals, or any items containing these materials